



YELLOWSTONE CHRISTIAN COLLEGE

Catalog

2018-2019

Yellowstone Christian College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T. G. Lee Blvd, Ste. 130, Orlando, FL 32822, 407.207.0808) to grant degrees at the Associate and Baccalaureate levels.

Yellowstone Christian College does not discriminate on the basis of race, age, gender, or national origin.

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Billings, Montana 59106
www.yellowstonechristian.edu

YELLOWSTONE CHRISTIAN COLLEGE

MISSION

*Yellowstone Christian College exists to instruct and mentor
Christian men and women to shape the church and
culture by reflecting Christ's character.*

GOALS for students involved in the MISSION

Grounded in a solid biblical worldview

Prepared with a foundation for lifetime learning

Equipped with professional competence

Equipped with practical ministry skills

*Confirmed in an understanding of the personal mission God has for them
Committed to serve God as servant leaders to the churches and communities
of the Northern Plains and the world*



Welcome to YELLOWSTONE CHRISTIAN COLLEGE

Welcome to a new chapter in your life – a life-changing chapter if you accept the challenge of a solid Christian education. Our strength comes from our strong biblical and scholastic convictions as well as our 40-year history. You are assured of the following at YCC:

- Your courses are integrated around Christ as the Truth.
- You will get to know the faculty and administrators; you can count on us to encourage you at every opportunity.
- Your participation in a local church and in your own personal spiritual growth provides nurture, encouragement, and accountability toward a growing maturity.
- You will find excellent resources for Christian education in the 38,000-item library, including the largest theological collection in the Northwest.
- You will benefit from affordable tuition and multiple scholarships resulting in about 85% of the students graduating without college debt.
- You will enjoy the location of YCC in the heart of the Yellowstone River Valley, within sight of the Beartooth Mountains, lending itself to unique outdoor recreational activities.

At YCC, your future is bright. I am pleased you have joined us. I promise you a rewarding personal, spiritual, and educational experience.

Dr. Bruce Cannon

President
M.Div., M.Ed., Ed.D.

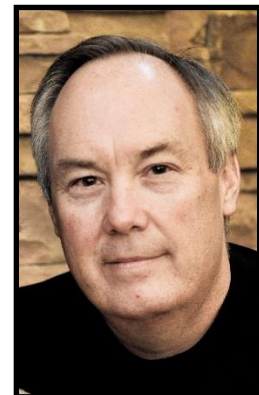


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ACADEMIC CALENDAR

Summer Session 2018

May 13-24
July 29-August 16
May 13- June 28
July 1- August 16
May 13- August 23

Intensive Session 1: 2-Week session
Intensive Session 2: 3-Week session
Accelerated Session 1
Accelerated Session 2
Normal Session

FALL SEMESTER 2018

September 3
September 4
September 5
September 14
October 22-25
November 2
November 9
November 12
November 16
November 22-23
December 6
December 10
December 11-13
December 17

Labor Day Holiday/College Closed
Orientation
Classes Begin
Last Day to Add Classes/Late Registration
Mid-terms
4pm- Faculty Meeting #2
Veteran's Day Holiday / College Closed
Last Day to Withdraw/Drop without Penalty
Spring Registration Begins
Thanksgiving Holiday/College Closed
Last Day to Drop/Withdraw
Last Day of Classes
Final Exams
Final Grades Due

SPRING SEMESTER 2019

January 11
January 14
January 15
January 16
January 25
February 18
March 4-8
March 8
March 11-14
March 15
March 22
April 1
April 19
April 24
April 26
April 27
April 29-May 1
May 6

4pm- Faculty Meeting #1
Martin Luther King Holiday / College Closed
Orientation
Classes Begin
Last Day to Add Classes/Late Registration
President's Day Holiday/College Closed
Spring Break
College Closed
Mid-terms
Fall Registration Begins
4pm- Faculty Meeting #2
Last Day to Withdraw/Drop without Penalty
Good Friday/College Closed
Last Day to Drop/Withdraw
Last Day of Classes
Commencement (Saturday BEFORE finals)
Final Exams
Final grades due

1. GENERAL INFORMATION

STATEMENT OF BELIEF

The Bible is the divinely inspired, inerrant, and revealed Word of God. God is the Holy Trinity: God the Father, God the Son, and God the Holy Spirit.

Jesus is the Christ, the eternal Son of the living God, the Savior of men, born of a virgin, equal with the Father in every divine perfection, and the Lord of every Christian. The Lord Jesus Christ died on the cross, was buried, rose again the third day, ascended to the right hand of God the Father, where He now sits in Glory as our Mediator. The return of the Lord Jesus Christ will be visible and personal. He has taught us to live in readiness to meet Him.

The Holy Spirit is a Person, equal with the Father and the Son in every divine perfection, who convicts of sin, regenerates, enlightens, endues for service, and comforts and guides believers. All have sinned and, therefore, are in need of salvation.

Salvation is by grace alone and is free to all who, through repentance and faith, surrender to the Lord Jesus Christ. All who have been born again are eternally secure and will persevere to the end. Salvation precedes scriptural baptism and church membership. Christ personally instituted the church, which He commissioned to make disciples of all nations, to baptize believers, and to teach them to do all things that He has commanded. There are only two scriptural ordinances: believer's baptism and the Lord's Supper.

There are only two classes of people in God's sight; the saved and the lost. The saved shall live eternally in conscious blessedness in heaven. The lost shall live eternally in conscious punishment in hell.

We accept the complete statement of the Baptist Faith and Message, revised in 1963, 1998, and 2000.

HISTORY

Yellowstone Christian College is affiliated with the MTSBC through a cooperative agreement. The College, however, is wholly owned and operated through a self-perpetuating elected Board of Directors.

Yellowstone Christian College (YCC) is an exciting place with a bright and promising future. Located in Billings, Montana, in the middle of the Big Sky Country about 100 miles northeast of Yellowstone National Park, the school is the newest college in the Southern Baptist family.

The YSBA opened the school in 1974. In 1979 the MTSBC co-sponsored the school as a Bible Institute and added a junior college program in 1980. This same year generous gifts made possible the purchase of a ten-acre campus with four existing buildings. In 1984 the Board of Directors added a four-year Bible college curriculum. During the 1986-87 school year the Bible Institute was discontinued. The MTSBC voted in February 1988 to support the College.

The 1987-88 school year saw the opening of the newly renovated cafeteria in Steinkuehler Hall. In the summer of 1989 the Department of Immigration and Naturalization approved YCC to accept non-immigrant international students.

In the summer of 1998, additional construction was completed, providing a newly renovated library and additional classroom facilities. In 2002 a generous gift made possible the construction of a chapel/music building. This new building houses the chapel, a prayer room, a practice room, choir room, and classroom. In addition, a kitchen provides service for the reception area. In 2009 YCC moved into its newest library facility, one of the most beautiful libraries in our region and mirrors the design of the

chapel. In 2012 the chapel was dedicated as the William and Laura Jean Phillips Chapel, in honor of President Emeritus Bill Phillips. The main food service for the campus was moved to the chapel dining area as well.

Throughout its life, the College has maintained the highest academic standards possible. Today, traditional and non-traditional students engage in serious study. Our Lord has graciously placed us in a strategic location at an opportune time.

LOCATION OF CAMPUS

Yellowstone Christian College is located about a half mile north of I-90. Take Shiloh Road exit 443 (Zoo Drive), turn right on Shiloh Road and proceed for approximately a half mile to campus entrance which is on the right, or east side, of the road.

GENERAL

Yellowstone Christian College reserves the right to, and does, maintain student educational and behavioral standards, employment requirements, and standards based upon religious considerations consistent with its role and mission. While this catalog was prepared on the best information available, all information, including statements of fees, academic offerings and course descriptions, admission and graduation requirements, and rules of conduct, is subject to change without notice or obligation. Notice will be given to interested parties as is practical, but in any case, statements in this catalog do not constitute a contract with any individual.

GOVERNANCE OF YCC

Yellowstone Christian College is a not-for-profit, private college governed by a constitution and bylaws providing the basis for institutional administration and governance. A Board of Directors exercises legal and fiduciary responsibility for oversight of institutional integrity, policies, resource development, and ongoing operations. The President of the college provides administrative leadership for the institution. The President has an administrative staff who provides guidance and oversees the day-to-day operations.

ACCREDITATION

Yellowstone Christian College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T. G. Lee Blvd, Ste. 130, Orlando, FL 32822, 407.207.0808) to grant degrees at the Associate and Baccalaureate levels.

Yellowstone Christian College is a member of the International Association of Baptist Colleges and Universities.

Yellowstone Christian College is authorized by the Montana University System (MUS) to operate in Montana.

Yellowstone Christian College accepts VA benefits for students.

FAFSA

Yellowstone Christian College does not yet participate in the FAFSA program. This generally means that at this point student loans cannot be deferred while attending YCC. This also means that YCC does not qualify for most educational savings plans. Please check with YCC and your financial advisor regarding these issues.

YCC is working toward FAFSA participation. Please check with YCC regarding progress and status.

IDA DOCKERY OWEN LIBRARY

The Ida Dockery Owen Library serves as a resource center for the College which provides the materials necessary to support the curriculum and offers general reading for students and faculty. The open stack system allows students easy access to a collection of more than 25,000 items and online resources. In addition, CDs, and DVDs provide multimedia support in selected areas. The library provides online reference services as well as hosting the Bible study resource collection. Because YCC maintains statewide library relationships, students have a wealth of resources supplementary to the collections of the College.

EFFECTIVENESS CLAIMS

Assessment Highlights:

- We are committed to keeping college affordable. The Noel-Levitz Survey gives us national norms. Our students are much less stressed about finances than is typical.
- On the Student Perspectives Survey, we find that students gave highest ratings to our faculty and library.

Our Benchmarking Report compares YCC to other schools in our size category that are accredited with the same agency. Faculty qualifications and various aspects of our library are listed as strengths of our school.

Student Satisfaction Data (from Noel-Levitz and other surveys)

It is a distinctive of YCC that every effort is made to make a college degree as affordable as possible. The national norms for how financially secure students feel in going to college is listed on the Noel-Levitz Second Year Student Assessment as 61.4%. At YCC, this score is almost 70% (i.e., 69.6%). While the national norm for satisfaction with adequacy of financial assistance available averages “4.45” out of a possible high score of “7”, the YCC average is “5.50.”

Students also find YCC to be a warm and inviting atmosphere. Items where YCC students rated the college higher than national norms include:

- It has been easy for me to make friends in college
- Level of interaction with other students
- Frequency of interaction with my instructors

No one should feel isolated and lonely at YCC.

2016-17 Enrollment/Retention/Graduation Information

Headcount (total number of students)	59 traditional (+27 HS early start with 3 or 6 credits each & 15 audit adult evening learners)
Percent of full-time students (full-time students divided by total number of students)	73% using just traditional students
Tuition (cost per credit)	\$270 plus \$30 fees
Percent of students receiving financial assistance (e.g., scholarships, work-study)	92%
Retention Rate (returning students divided by number of potential returning students)	84%
Percent of students who completed their program within 150% of full-time studies (e.g., for bachelor students, the number of graduates from six years ago divided by the number of students who began their bachelors six years ago)	AA – 50% BA – 14% Note: These numbers are not typical. The BA calculation is based on students that enrolled in the 2011-12 academic year. However, that was the year that our partnership with OBU was ended. Thus, we lost a significant number of these students.

Placement of Alumni Three Years After Graduating (from most recent alumni survey)

Percent of three-year alumni who continued their studies with a higher degree (Q3)	75%
Percent of three-year alumni who have found employment in their field of study (Q8)	50%
Percent of three-year alumni who have found volunteer positions in their field of study (Q9)	62%
Percent of three-year alumni who are now paid ministers (Q6)	25%
Percent of three-year alumni who are volunteering regularly in their church or another ministry (Q6)	50%

2. ADMISSION

GENERAL INFORMATION

Applicants for admission must have graduated from high school, completed the equivalent in home school, or earned a GED. Official copies of high school transcripts, home school transcripts, GED scores, and transcripts from all colleges/universities must be sent directly to the YCC Admission Office. In addition, prospective students are required to take the ACT or SAT with the writing test and have the scores submitted to YCC. The minimum score on the ACT for acceptance is a composite of 15 or higher with no area score lower than 15. On the SAT the minimum combined score is 740. If the ACT or SAT have not been taken, the ACCUPLACER test will be provided to determine placement.

Any student with an eagerness to learn and with the qualities necessary for living in a Christian community is encouraged to apply for admission. No student shall be denied admission, suspended, or refused readmission by reason of race, age, gender, physical handicap, or national origin. YCC, however, reserves the right to restrict or deny admission to any person otherwise eligible for reasons determined to be in the best interests of the institution by the officers thereof.

ADMISSION PROCEEDURE

High School Graduates Seeking Admission:

1. Complete the YCC application form. The application form will be mailed upon request or may be downloaded from our website at www.yellowstonechristian.edu. NOTE: Students born after December 31, 1956, must provide proof of two MMR immunizations via a signed statement from a health care provider as per state law.
2. Submit **official** high school or home school transcript or GED scores.
3. Have **official** ACT or SAT scores sent to YCC. If ACT or SAT scores are not available, students must take the ACCUPLACER test available on the YCC campus.
4. Request your pastor to complete and send to YCC the Pastor's Recommendation for Admission (form will be provided).
5. Submit a \$50 non-refundable room reservation fee and housing application form if you will live in a residence hall.

All incoming fulltime students who graduated from high school the previous academic year must live in the YCC dorms. Students who are from Billings and will continue to reside at home will have the option to live in the dorms or continue living at home.

Transfer Students Seeking Admission:

A transfer student is defined as a student seeking admission to YCC who has formally attended another college or university.

1. Complete the YCC application form. The application form will be mailed upon request or may be downloaded from our website at www.yellowstonechristian.edu. NOTE: Students born after December 31, 1956, must provide proof of two MMR immunizations via a signed statement from a health care provider as per state law.
2. Submit a \$30 non-refundable application fee payable to Yellowstone Christian College.

3. Submit an official transcript (no copies) from all colleges/universities attended. An applicant with fewer than 30 semester hours must also submit an official high school or home school transcript or GED scores. Official ACT or SAT scores with ACT or SAT writing test scores will also be required. If not available, the student must take the ACCUPLACER test.
4. Request your pastor to complete and send to YCC the Pastor's Recommendation for Admission (form will be provided)
5. Submit a \$50 non-refundable room reservation fee and housing application form if you will live in a residence hall.

All incoming fulltime students who graduated from high school the previous academic year must live in the YCC dorms. Students who are from Billings and will continue to reside at home will have the option to live in the dorms or continue living at home.

Transfer Credits Policy:

Undergraduates who have completed (or plan to complete) course work at YCC may request an evaluation for transfer credit. External coursework may be considered for transfer credit if all of the following conditions are met:

1. The course work is completed at an ABHE or regionally accredited institution.
2. The course work is substantially similar to YCC's courses.
3. The final grade posted for each potential transfer course is a 'C-' grade (or better).
4. The course work does not duplicate, overlap, or regress previous work.
5. The university or college offering the courses allows these courses to be used for credit towards its own undergraduate degree.
6. The course work did not count towards high school diploma or graduation requirements.
7. No more than 30 credits for Associate degrees or 60 credits for Bachelor degrees for work done elsewhere may be counted toward a bachelor's degree at Associate or Bachelor level, respectively.

Transfer work can be used to satisfy a department major or minor requirement. The transfer work must first be officially accepted into YCC through the Dean of Academics.

REQUIREMENTS FOR ADMISSION

High School Graduate – A graduate with a 2.0 or better GPA on a 4.0 scale, a score of at least 740 on the SAT or a composite score of 15 or better on the ACT, with no area score lower than 15. Prospective students must take the optional writing test on the ACT or the optional readiness test on the SAT as these scores will be used to place students in an English class. Satisfactory recommendations from the prospective student's home church, pastor, and friends are also required for admission.

College Transfer – A transfer student with a 2.0 or better on a 4.0 scale and a satisfactory recommendation is eligible for consideration for admission. A student with fewer than 30 hours must also submit an official copy of his/her ACT scores showing a composite score of 15 or higher with no area score lower than 15 or his/her SAT scores with a minimum composite score of 750. Students must take the optional writing test on the ACT or the optional readiness test on the SAT as these scores will be used to place students in an English class. College transfer students should consult the Registrar's Office concerning the acceptability of transfer credit for the degree program before enrolling in YCC courses. No D grades will be accepted in the major, minor, or area of concentration. No F grades will be accepted for credit.

Two Year Colleges

No more than 64 semester hours from a two-year college will be credited toward the YCC degree. Credit from a two-year college will not be accepted for upper-division courses in the major/minor or area of concentration. Credit from a two-year college will not be counted toward the last 33 hours before graduation. Courses transferred from a two-year college must be similar in content and organization to courses offered by YCC and must be appropriate to the degree sought, as determined by YCC.

Four Year Colleges

Full credit will be given for work completed in all accredited four year colleges and universities provided the content and organization are similar to the YCC course and the course is appropriate to the degree sought, as determined by YCC.

Extension and Correspondence

Correspondence work is accepted only from institutions specifically accredited for correspondence work. All transferred extension work must be appropriate to the degree pursued as determined by YCC.

Veteran's Education Expenses

Veterans will be allowed transfer credit for courses taken in the armed services when the courses are appropriate to the desired degree. The standard for granting of credit will be the "Guide to the Evaluation of Education Experiences in the Armed Services," published by the American Council on Education.

Early Admission:

A high school student may enroll for college credit at Yellowstone Christian College. The student must complete the High School Early Enrollment application; in addition, s/he must submit the following items:

1. Letter of approval from a parent or guardian.
2. ACT, SAT, or Accuplacer scores that qualify.

Admission on Academic Probation:

Prospective students who are high school graduates or college transfers having a GPA below 2.0 on a 4.0 scale or a score lower than 15 on the ACT or 740 on the SAT may be admitted on academic probation for one semester. Students accepted on academic probation will be limited to taking 12 credits and the Dean of Academics will monitor their academic progress. If a 2.0 GPA is achieved for the first semester, academic probation will be lifted. If a 2.0 GPA is not achieved, the Admission Committee will determine whether or not the student will be allowed to attend a second semester.

Admission Denial:

Denial may occur when a person does not qualify for admission in any of the above categories. A college transfer student may be denied admission if he/she is on academic suspension, has been dismissed from another college, or has a minimum cumulative GPA below 1.5 on a 4.0 scale. Such a student must reapply for admission after waiting one semester. Also, YCC reserves the right to deny admission to any applicant who may be deemed incompatible to the philosophy and purpose of the College.

Appeals:

Appeals on decisions regarding admission should be made in writing, addressed to the Academic Dean.

Readmission:

Any student formerly enrolled at YCC who has not been in attendance for two or more semesters must apply for readmission under the requirements of the catalog for the year reentering. A student formerly enrolled at YCC who has subsequently attended another college or university must submit an official transcript of all academic work attempted during his/her absence. Transfer work is evaluated on the same basis as work completed prior to the first-time admission.

Duration of Application:

After being accepted to YCC, a student's application will be kept on file for up to two years. If the student has not registered and attended classes in that time but wishes to enroll for the next semester, he/she is required to update all personal, information, health records, and references, and comply with any new requirements that may be in place since the original application.

Non-Degree Seeking Students:

Persons not seeking a degree but wishing to enroll in a class or classes for credit may be admitted upon approval of the Dean of Academics. These individuals will be expected to have completed high school or passed the GED prior to admission. If a non-degree seeking student elects to apply for admission to the regular degree program (see Admission Procedure), all non-degree credit will be transferred to full degree credit will be transferred to full degree credit upon approval by the Dean of Academics.

Auditing a Course:

A student may audit a course after the following requirements have been met:

1. Complete the YCC application form. The application form will be mailed upon request or may be downloaded from our website at www.yellowstonechristian.edu.
2. Pay the current class audit fee for each class audited.
3. Purchase the required textbook(s) and other materials required for the class.

International Student Admission

Applicants from other countries seeking admission should complete all necessary admission forms as provided by the school's Admission Office. A minimum score of 525 on the TOEFL is required for admission to YCC. The student is required to submit translated and certified documents attesting to academic performances in secondary school and university, if applicable. International students must also submit official documents certifying their ability to pay for all four years of their educational and personal living expenses. These documents must be as follows:

1. A bank letter, signed by a bank official, certifying that the student's family or sponsor has sufficient funding on deposit to cover all costs of the educational and personal living expenses.
2. A letter from the student's family or sponsor agreeing to submit the necessary payment to YCC to cover all the student's educational expenses.

Dorm fees and meal plans are for when the College is in session. Students may stay in their dorm rooms during all breaks, such as Thanksgiving, Christmas, and Spring break. However, when the College is not in session during these times, there is no food service. Students are responsible to make other arrangements.

Dorms fees do not include the summer. Students may apply to live on campus in the dorms during the summer months, but this is a privilege and not a guarantee. There are additional fees for summer dorm rentals. There is no food service during the summer. Students need to make plans prior to arrival for summer housing and food.

Upon receiving a letter of unconditional admission, prior to leaving his/her country, the student must transfer to YCC funds sufficient to cover one school year's expenses (tuition, room & board, all fees, and other living expenses – to be determined at that time). This must be done annually. No student may come without a complete pre-payment of all tuition, fees, room and board, and all other expected expenses.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

Yellowstone Christian College complies with the Family Education Rights and Privacy Act of 1974. The release of information to the public without the written consent of the student will be limited to categories of information designed as directory information.

GRADUATION AND MINISTRY INVOLVEMENT

Every student at YCC must be involved in ministry or community service. For ministry-related degrees, students must participate in a ministry for at least three (3) semesters for an AA or at least six (6) semesters for a BA. This involvement will be documented by a recognized authority within the ministry.

For non-ministry-related degrees, students must participate in a community service organization for at least three (3) semesters for an AA/AS or at least six (6) semesters for a BA/BS. This involvement will be documented by a recognized authority within the community service organization.

3. Articulation Agreements

Transfer Credit Agreement Between YWAM Montana and Yellowstone Christian College 2016-2018

Purpose:

1. The purpose of this document is to confirm the ability of students at Youth With A Mission (YWAM) Montana who wish to further their collegiate education at Yellowstone Christian College (YCC).
2. YWAM students will apply, be accepted, and study under the same provisions as any YCC applicant/student.
3. YCC students accepted to work with YWAM will have the ability to transfer those credits back to YCC within the scope of this agreement.

Agreement Details:

1. All catalog and course updates/changes will be communicated with the partner institution.
2. YCC agrees to admit students of YWAM Montana who, at the time of their application to YCC, meet Yellowstone's admission standards to the respective undergraduate level programs.
3. YCC agrees that credits (as defined by Yellowstone's curriculum) earned at YWAM Montana with grades of "C" or higher are transferable and will be applied, as appropriate to the student's chosen academic program at YCC. Applicability of credits may vary among academic programs.
4. All faculty must hold a graduate degree in their field of teaching (Where there is no graduate degree in the field of study, there needs to be a demonstration of competence of the instructor via work/ministry history or other applicable criteria. Non-degreed faculty will only be considered on a case by case basis.)
5. Up to 32 semester credit hours may be transferred for the student's particular program of study in if deemed acceptable by the Dean of Academics and President of YCC. Only these two may grant an exception to this policy.
6. YWAM Montana will include a statement about this Transfer Credit Agreement with Yellowstone Christian College on its web page. Yellowstone Christian College will include a statement about this Cooperative Agreement with YWAM Montana on their web page.
7. Either party may suggest modifications at any time or terminate this agreement with six months' written notice.

**Transfer Credit Agreement
Between Arrowhead Bible College
and Yellowstone Christian College
2016-2018**

PURPOSE:

- 1) The purpose of this document is to confirm the ability of students at Arrowhead Bible College (ABC) who wish to continue their studies at Yellowstone Christian College (YCC).
- 2) ABC students will apply, be accepted, and study under the same provisions as any YCC applicant/ student.
- 3) YCC students taking classes at ABC will have the ability to transfer those credits back to YCC within the scope of this agreement.

AGREEMENT DETAILS:

- 1) All catalog and course updates/changes will be communicated with the partner institution.
- 2) Either party may suggest modifications at any time or terminate this agreement with six months' written notice.
- 3) Both institutions will publish details of this agreement on their web pages.
- 4) Only grades of C or above will be eligible for transfer credit.
- 5) All faculty must hold a graduate degree in their field of teaching. (All faculty must hold a graduate degree in their field of teaching. (Where there is no graduate degree in the field of study, there needs to be a demonstration of competence of the instructor via work/ministry history or other applicable criteria. Non-degreed faculty need to be the exception to #5, considered on a case by case basis.)
- 6) All current or updated syllabi must be forwarded to the respective institution.
- 7) A minimum of 30 credit hours for an AA degree and 60 credit hours for a BA degree must be completed at Yellowstone Christian College.

TRANSFER EQUIVALENCY:

- 1) The transfer credit of ABC course groupings generally reflects three (3) ABC one-credit courses equating to one (1) three-credit course at YCC.
- 2) ABC students successfully completing the ABC program of study will receive 27 credits toward his/her degree (3-OT; 9-NT; 3-Evangelism/Missions; 3-Practical Ministry; 6-Theology; 3-Church History)
- 3) All ABC courses within the specific grouping must receive the minimum C grade to transfer to YCC.

Transfer Credit Agreement Between Yellowstone Christian College and Montana Wilderness School of the Bible

PURPOSE:

- 4) The purpose of this document is to confirm the ability of students at Montana Wilderness School of the Bible (MWSB) who wish to continue their studies at Yellowstone Christian College (YCC).
- 5) MWSB students will apply, be accepted, and study under the same provisions as any YCC applicant/student.
- 6) YCC students taking classes at MWSB will have the ability to transfer those credits back to YCC within the scope of this agreement.

AGREEMENT DETAILS:

- 8) All catalog and course updates/changes will be communicated with the partner institution.
- 9) Either party may suggest modifications at any time or terminate this agreement with six months' written notice.
- 10) Both institutions will publish details of this agreement on their web pages.
- 11) Only grades of C or above will be eligible for transfer credit.
- 12) All faculty must hold a graduate degree in their field of teaching. (Where there is no graduate degree in the field of study, there needs to be a demonstration of competence of the instructor via work/ministry history or other applicable criteria. Non-degreed faculty need to be the exception to #5, considered on a case by case basis.)
- 13) All current or updated syllabi must be forwarded to the respective institution.
- 14) A minimum of 30 credit hours for an AA degree and 60 credit hours for a BA degree must be completed at Yellowstone Christian College.

TRANSFER EQUIVALENCY:

- 4) The transfer credit of MWSB course groupings generally reflect three (3) MWSB one-credit courses equating to one (1) three-credit course at YCC.
- 5) MWSB students successfully completing the MWSB program of study will receive 27 credits toward his/her degree (3-OT; 9-NT; 3-Evangelism/Missions; 3-Practical Ministry; 6-Theology; 3-Church History)
- 6) All MWSB courses within each specific grouping must receive the minimum C grade to transfer to YCC.

4. FINANCIAL INFORMATION

TUITION AND FEES (PER SEMESTER 2018 - 2019)

Tuition for 12-15 Credit-Hours	Includes All Fees, All Books, and \$70 Campus Store Credit; Student is Eligible for Scholarships and Aid	\$4,680
Tuition per Credit-Hour Part-time	Not Included: Fees, Books, Store Credit	\$290
High School Early Enrollment per Credit-Hour	Includes All Fees and Textbook	\$75
Audit per Credit Hour	Not Included: Books	\$75
YBI (non-credit, adult learners) per course		\$90
YBI (Professional Certification) per course		\$150
Independent Study Additional Fee per Credit		\$100
Graduation Fee		\$75
Transcript Fee (per official transcript)	Waived for Current Full-Time Students	\$5
Missed Orientation Fee		\$100
Late Registration Fee		\$50
Deferred Payment Fee (at time of registration)		\$30
Dishonored Check Fee		\$30
Late fee for each missed due date		\$30
Withdrawal Fee (per course, maximum \$30 if full withdrawal)		\$10
Lost Key Fee		\$25
Room Cleaning Fee		\$100

ROOM & BOARD (PER SEMESTER; 2018 - 2019)*

Room assignments will be determined by the Residence Director.

Room	Men's: Single Occupancy, per semester) Women's: Double Occupancy, per semester; larger with semi-private bath)	\$1,100
Meal Plan Required for all Dorm residents	19 Meals per week (3 M-F; 2 Sat, Sun)	\$1,200
Dorm Room Reservation Fee	Non-Refundable After Occupancy	\$50
Room Pro-Rated for Commuting Students	Per Night based on Availability	\$25
Summer or Christmas Break Fee per Week	Christmas Break Fee waived for current dorm full-time residents	\$50

**** All incoming fulltime students who graduated from high school the previous academic year must live in the YCC dorms. Students who are from Billings and will continue to reside at home will have the option to live in the dorms or continue living at home.**

FINANCIAL AID

Only full-time students (12 hours or more) will be considered for financial aid. Financial aid is for tuition only.

Students who are on academic and/or disciplinary probation do not qualify for financial aid.

The amount of financial aid awarded is at the discretion of the Financial Aid Committee and is restricted by monies available.

Several categories of financial aid are available:

(1) **Academic Scholarships**

Scholarships are awarded on academic merit and require a minimum Grade Point Average (GPA) of 2.0. Returning YCC students must submit a financial aid application each summer by the announced due date with recommendations from their instructors.

GPA Scholarship

Your GPA	3.70-4.00	\$3,000
	3.30-3.69	\$2,000
	3.00-3.29	\$1,600
	2.50-2.99	\$1,200
	2.00-2.49	\$1,000

Current YCC Students: Cumulative YCC GPA

College Transfers: Previous college GPA

HS Seniors: Higher of a) senior year GPA or b) 4-year GPA

(2) **Wyoming Resident**

A Wyoming high school graduate or person living/lived in Wyoming **may** qualify for up to \$1,000 per year.

(3) **Ministerial Student**

If you have a documented background in church work and plan to pursue some sort of professional church work or bi-vocational church work (including music, missions, pastoring, counseling, etc.) you **may** qualify for up to \$2,000 per year.

(4) **Campus Jobs Program**

A limited number of campus job assignments are available. Students may earn up to \$500 per semester by working a total of 52 hours. Application for the Jobs Program is made on the YCC Financial Aid form.

(5) **Presidential Grant**

A limited number of needs-based grants are available. Application is made on the YCC Financial Aid form.

(6) **Athletic Award**

Granted by the coaching staff.

GENERAL INFORMATION

Costs of an education are maintained as low as sound business practices permit and are among the lowest to be found in private senior colleges. The actual cost, considerably more than the student pays, is underwritten from the gifts of individual donors, churches, and other organizations.

The Business Office is given the responsibility of establishing and enforcing all regulations which relate to the collection of student accounts due the College. YCC reserves the right to change fees and charges should conditions make it necessary.

OTHER EXPENSES

In addition to the tuition, fees, and room & board charges, students should plan for personal expenses to cover personal supplies and/or special fees as shown in the schedule.

PAYMENT OF TUITION AND FEES

Tuition, fees, books, and room & board (if applicable) become the liability and obligation of the student.

All costs associated with tuition, fees, and books are due and payable at registration.

No student may complete his/her semester without paying all library fines and returning all items. Final grades will not be posted and transcripts will not be released with meeting all obligations to the library.

NOTE: All International Students are required by law to pay 100% of their full college bill prior to arrival at YCC. No student will be allowed to enroll without full payment having been processed.

Failure to make payments of indebtedness to the College is considered sufficient cause until debt is settled to: (1) prohibit future enrollment and (2) withhold grades and transcript of records. Students will not be permitted to receive their semester's grades or any official or unofficial transcript. Unpaid bills six months past due will be handed to a collection agency for collection. This includes the recovery of costs associated with paying your bill late (up to 23% penalty).

REFUND SCHEDULE:

If a student finds it necessary to withdraw from a class or completely from the college, he/she must notify the Dean of Academics in writing. **After the eighth calendar day of the semester no financial credit is given and all tuition and fees for the semester are due in full.**

If a student has no outstanding account balance at the time of withdrawal, a refund will be issued in accordance with the above schedule. Outstanding debts are charged interest by the Business Office at the rate of 1.25% per month on all unpaid balances.

Room and board charges may be refunded upon written request to the Business Office. An immediate refund will not be made, but upon request, a check in the amount of the refund will be made to the address left by the student withdrawing from the College. A refund is prorated on the opening and closing dates of the residence hall in that semester, the condition of the room, and the return of room keys.

Return of Title IV Funds Policy:

YCC will utilize the Return of Title IV Funds Policy required by the U.S. Department of Education for those students who have received Title IV Funds (Federal Student Aid) and withdraw or are terminated.

The School must determine the amount of Title IV funds a student has earned at the time of withdrawal/termination using the Return of Title IV Funds Policy. This amount of Title IV assistance earned, is based upon the amount of time the student attended classes. The amount has no relationship to the institutional charges the student has incurred. Up through the 60% point of the payment period, a pro-rata schedule is used to determine the amount of Title IV funds the student has earned at the time of his or her withdrawal/termination. After the 60% point, the student has earned 100% of the Title IV funds for the payment period.

A payment period is the time needed to complete at least twelve (12) quarter hours of credit. The formula for Return of Title IV Funds also specifies the order in which funds are to be returned to the financial aid programs. Refunds on behalf of Title IV recipients must be distributed according to that specified order.

Sample Return of Title IV calculations are available from the Financial Aid Office upon request. Funds will be returned to the Title IV programs within thirty days after the date the School determines that the student withdrew, and may result in the student owing the School for institutional charges previously covered by Title IV assistance.

Cancellation/Withdrawal/Rejection Calculations and Policies:

Students wishing to cancel or withdraw must notify the School's Registrar in writing, prior to doing so. All tuition paid will be refunded to students who enroll and do not attend class. The registration and application fees are not applicable toward tuition. The registration fee will not be refunded unless the student cancels within three business days after signing this agreement. If cancellation occurs after three business days from the signing of this agreement and student cancels prior to the scheduled start of class, all fees paid in excess of \$100 will be refunded to the student.

All registration fees will be refunded if the student is not accepted into his/her particular program. All monies paid by a student will be refunded if cancellation occurs within three business days after signing this agreement and making initial payment.

When due from the School, all refunds will be made within thirty (30) days from the date of determination (the last day of attendance if written notification has been provided to the School by the student, or from the date the School terminates the student or determines withdrawal by the student) of the student's withdrawal and without requiring student's request.

Any funds paid for supplies, books, or equipment that are returned to the institution, will be refunded to the students who withdraw prior to the start of class upon return of said items. The school reserves the right to determine if such items are returnable.

All balances owed the institution due to the return of Title IV funds withdrawal calculation or a balance due at time of graduation will be billed to the student.

Any student who withdraws, is terminated, or graduates from any program is required to have an exit interview.

Fees Disclosure:

An administrative fee of \$100 will be charged when a student withdraws prior to the end of the program. Students who have withdrawn and wish to re-enter will be charged a \$150 re-entry fee and are subject to the then-current price of tuition.

Once the School determines the amount of Title IV aid that the School may retain, then the School will calculate the Institutional Refund Policy to determine if there is an outstanding balance owed to the School or to students receiving Title IV funds.

Students not receiving Title IV funds will have refunds calculated using the Institutional Refund Policy only. When calculating the Institutional Refund Policy, the period of financial obligation is the length, in hours, of the entire program. Under the Institutional Refund Policy, the School must refund:

- a. 100% of tuition charges if the student withdraws on the first day of class.
- b. At least 90% of tuition charges if the student withdraws within 10% of the period of financial obligation.
- c. At least 50% of tuition if the student withdraws between the first 10% and 25% of the period of financial obligation.
- d. At least 25% of tuition if the student withdraws between the end of the first 25% and the end of the first 50% of the period of financial obligation.
- e. There is no refund due if the student withdraws after 50% of the period of financial obligation.

For information about financial aid management outsourcing contact:

Weber and Associates

Email: info@weberassociatesinc.com

Phone: (888) 857-8690 / (864) 675-9038 ext. 120

Address: P.O. Box 17709 Greenville, SC 29606

POSSIBLE LOSS OF FINANCIAL AID

A student who is receiving financial aid may receive an incomplete for a class, but that incomplete must be satisfied within the timeframe allotted or the student will be required to reimburse the school for financial aid received. No student will be eligible for financial aid if he/she is on academic or disciplinary probation. If a student drops below 12 credits, does not remove an incomplete within the time limit, is placed on academic and/or disciplinary probation, or is asked to leave the College for any reason, the financial aid award becomes void and the student must reimburse Yellowstone Christian College. Students who withdraw from YCC in good standing will be credited any financial aid awarded on a prorated basis.

VETERAN BENEFITS

YCC classes are approved for Veterans Administration educational benefits and GI Bill benefits. Students interested in VA or Gil Bill benefits should verify their eligibility with the Veterans Administration and then contact the Business Office for information.

SOCIAL REHABILITATION SERVICES

Contact the Business Office for information on courses approved by the Social Rehabilitation Services for students retraining with handicap benefits.

5. STUDENT LIFE

STUDENT COMMUNITY COVENANT

Embracing the Community Covenant marks the beginning of your personal Yellowstone Christian College experience. Each student affirms his or her support for this Covenant at the beginning of each academic year. While the Covenant is not a complete expression of all College rules and guidelines, it is a concise summary of many of the things that we deem most important to spiritual development and community.

We covenant together to express our love for God through our obedience to the authority of His Word, our practice of spiritual disciplines, and regular expressions of worship and Christian service.

We covenant together to express our love for others through acts of kindness, wholesome and uplifting speech, redemptive expressions of confrontation and forgiveness, merciful acts to those in need, and loving proclamation of the gospel.

We covenant together to be people of integrity and self-control, truthful in our speech, honest in our conduct, and morally pure in both thought and action.

We covenant together to pursue excellence in all that we do as an expression of our gratitude to God and our desire to be good stewards of all God's gifts, including our talents, time, and resources.

WHAT DOES IT MEAN TO AGREE TO A COMMUNITY COVENANT?

- This is a promise that Yellowstone Christian College students make to each other to help every member of this community develop qualities that reflect the character of Jesus Christ.
- **“Community”** reminds us that this is something that we do together in the context of loving relationships. An important part of the Yellowstone Christian experience is the mutual support and accountability we extend to each other as brothers and sisters in Christ.
- **“Covenant”** reminds us of the spiritual significance of this commitment. These are not matters of mere convenience or personal preference. They are essential marks of lives transformed by God's grace. As a community, we commit ourselves to the pursuit of these marks of spiritual maturity so that God may be glorified on our campus.

All students are expected not only to honor the Covenant, but also to promote it by providing accountability and, when necessary, correction to their friends and peers.

STANDARDS OF CONDUCT

In the application process, each student at Yellowstone Christian College has given evidence of above-average dedication to the Christian ethic presented in the New Testament. The practice of going beyond what is expected, in spirit as well as in service, should characterize every student's activity in and outside the classroom, on and off the campus. Anything less than personal honesty, integrity, industry, morality, and sensitivity is out of character for anyone preparing for Christian ministry and will be a factor in evaluating a student's continuance in study as part of the YCC family.

The College community is expected to uphold the laws of the United States, the State of Montana, Yellowstone County, and the City of Billings. Guns, ammunition, fireworks, and other explosives or weapons are prohibited on campus. No initiation or hazing of any kind is permitted.

Students are expected to refrain from profanity, drunkenness, dishonesty, theft, sexual promiscuity, homosexuality, adultery, and occult practices. The College discourages the use of tobacco products and alcoholic beverages as a danger to one's health and prohibits their use on campus. The possession and use of illegal narcotics, hallucinogenic drugs, and controlled medications without a doctor's prescription are strictly forbidden, on or off campus.

Students are to accept individual responsibility for appropriate dress. Dress should be in good taste and reflect the atmosphere of the College whether in or out of class. Modesty, cleanliness, and appropriateness are expected at all times. Shoes are to be worn in all public facilities. Walking shorts are permitted for casual wear. Pajamas are not allowed as public attire.

Yellowstone Christian College reserves the right to deal with behavior. At the time of registration, each matriculating student is asked to sign a State of Commitment that expresses his/her knowledge of and intent to comply with the requirements of the Student Handbook.

CHAPEL SERVICES

Chapel offers a unique opportunity to bring the college community together for participation in the process of personal and corporate transformation through experiences with God. The program regularly involves students as both participants and leaders in worship of God. The desired results are spiritual formation on the YCC campus, an increased commitment to the Lord, a great sense of campus community, the integration of faith and learning as preparation for service, and openness to an understanding of various forms of worship. Chapel programs are normally presented on Wednesday.

Your assistance is necessary as we strive to promote a spirit of worship and unity. Therefore, we ask that students proceed to their seats in an orderly and timely fashion, and that dress is appropriate for a worship setting.

All students, faculty, and staff are encouraged to participate.

- 1). Participation is required for all students enrolled for twelve (12) or more hours. Off-campus work schedules must accommodate the chapel and small group schedule.
- 2). It is the responsibility of each student to sign into chapel. NOTE: The expectation is that the student will be present for the entire worship time in order to receive credit for attendance. If a student arrives after the sign in time (10 minutes past the announced starting time) or leaves before the conclusion of chapel, he/she is counted absent.
- 3). No more than three (2) absences are permitted per semester.
- 4). A third (3) absence from chapel may result in the student being placed on disciplinary probation for the following semester. A 3-page, footnoted research paper on a significant Christian worship leader, pastor, or theologian will be required for each absence above 2.
- 5). Chapel Conduct: It is expected that students will give respect by refraining from talking and remaining until the program is dismissed. Headphones, newspapers, food, and drink are not allowed in the chapel. Hats are not permitted to be worn by male students and must be removed before entering the building. Cell phones must be in the off position during chapel. Students who fail to comply with standards of good conduct will be asked to leave and no credit will be given for that chapel.

STUDENT MINISTRIES PROGRAM

Six semesters of Student Ministry are required for graduation for BA ministry students; three semesters are required for AA ministry students. Students will earn one-third credit for each successful semester of their student ministry.

Because of YCC's strong commitment to the Christian faith, each student is required to become actively involved in a local church. The college desires to see each student become consistent in church attendance, serve in a ministry of a local church, live by faith, and mature as a Christian. This is tracked through the Student Ministries Program.

The purpose of the Student Ministry program is to provide opportunities to combine the student's classroom learning experiences with practical ministry application in the local church or non-profit setting. This program provides a supervised opportunity for the student:

- 1) To become a servant leader
- 2) To develop skills in the practice of Christian ministry
- 3) To use the student's service in the local church or non-profit to solidify what he/she has perceived as the call of God into professional or lay Christian ministry.
- 4) To help clarify the area of ministry into which the student may be called

Additional Objectives:

- 1) Allow participating churches and non-profits to become a training ground for future leaders
- 2) Offer ministry and non-profit assistance to a local church

Ministry Program Requirements:

- 1) Students must actively serve in a local church or pre-approved non-profit under the supervision of an approved coach.
- 2) Service must be a minimum of one hour per week not including preparation time.
- 3) Students must report weekly through the system established by the College for accountability.
- 4) Evaluation of student's participation will be completed once a year with the student's coach.
- 5) Students may take up to October 1 to find a place of service approved by the Dean of Students.

Church Attendance Requirements:

- 1) New students may take up to October 1 to identify a local church. During this time the student will meet weekly with the Dean of Students to evaluate progress.
- 2) If a student changes churches, he/she must be active in a new church within four (4) weeks of the change.

RESIDENCE LIFE

Yellowstone Christian College provides separate residence halls for single male and female students. YCC encourages single students to live on campus during their years of attendance. Living on the YCC campus, while financially beneficial to the student, also provides unique opportunities not available in other residence communities.

RESIDENCE HALLS

Laundry facilities are available in each residence hall. Single students from outside the greater Billings area and local students not living with family who are 23 years of age and younger are required to live in a YCC residence hall during their first year as a student on the YCC campus.

Since YCC is a residential college, certain responsibilities fall to each resident. When these responsibilities are not accepted, and one infringes upon the rights of others within the community, the College administration will support the rights of all and will take appropriate action to ensure these rights.

If a student is expelled from a residence hall, no refund of fees will be granted. All students living on campus must observe housing and campus regulations and respect College property, in accordance with the signed housing contract and YCC student handbook. To successfully implement the College's principles of student life, the following guidelines have been established regarding life in the residence halls:

- 1) Room assignments for men and women are made by the Residence Director or the Resident Assistants upon the student's arrival. Students who are not enrolled for at least 12 semester hours will be eligible for campus housing only on a space available basis. Full-time students will receive priority.
- 2) A non-refundable fee of \$50 is required to reserve a room. This fee helps YCC with general upkeep and maintenance of the residence halls. Any damage (not including normal wear and tear) to campus property will be the responsibility of the student.
- 3) No heating appliances, hot plates, coffee makers, or outside antenna wires are allowed in the rooms.
- 4) No cooking is allowed in rooms, and microwave cooking should be confined to the lounge areas.
- 5) Trash containers are provided for each room. No food trash is to be placed in these containers. Such containers should be regularly emptied in the outside dumpster.
- 6) Common area containers are for trash collected as students study or socialize in the fellowship room and are not for disposal of room trash.
- 7) Residents are responsible for keeping (day by day as a way of life) their own rooms neat (habitually orderly in appearance) and clean (free from dirt, unsoiled, and unstained). Inspection dates and times will be posted at the beginning of each month. Inspections will be done as frequently as necessary to maintain the residence hall building. Failure to pass inspection results in disciplinary action. Residents whose rooms are consistently slovenly and dirty between inspections are also subject to disciplinary action, including revocation of the privilege of living on campus.
- 8) The common areas of the residence hall is the joint responsibility of all the residents.
- 9) The residence hall is not only a place of living but also studying. Sound levels from music, movies, discussions, games, etc., must be confined to your own room so as not to disturb other residents. Quiet hours are from 10:30 p.m. – 6:00 a.m. every night except for Friday and Saturday when quiet hours begin at 11:30 p.m. At that time, all lounge and room noises cease (i.e. radio, television, computer, movies, music devices, loud conversations, etc.) along with any activity that may disturb others.
- 10) Heating in the men's and women's residence hall can be adjusted in each individual room; however, special attention needs to be given to turning heaters down when not in the room.
- 11) Occupants will furnish all personal supplies such as towels, washcloths, linens, bath soap, toilet paper, facial tissue, and bathroom cleaning supplies. Please see the 'What to Bring' list in the Student Handbook.

- 12) Residents of the residence hall are not permitted to alter the physical structure or paint the rooms in any way. College owned furnishings will not be moved into or out of a room without permission from the Residence Director. Beds must be used as designed. Small items of sports equipment may be kept in a room but not bicycles or similar large items. Bicycles may be kept in the storage shed. The walls and doors will not be defaced in any way.
- 13) No posters or pictures may be hung in the common rooms, hallways, or outside residence hall doors. Only a nameplate holder and a small message board may be affixed to the outside of the residence hall room door.
- 14) Common areas in the residence halls are for the benefit of all the residence hall residents. The décor of the room shall not be altered without permission from the Residence Director.
- 15) Television is provided in the Student Center located in Warren Hall.
- 16) Relatives and friends of students are always welcome to make visits to the campus and be a part of college life for a brief period. A student may have guests overnight in the residence hall. The first two nights of guest visits per semester per host student are free. Subsequent nights will be charged at \$12 per night. Guests must always be registered in advance with the Administrative Assistant in the Warren Hall Administration Building and with the Resident Assistant. Students who abuse the overnight guest policy may lose the privilege. Guest fees must be paid at the Business Office. All guests are expected to abide by all College rules while on campus. Those hosting a guest should assume responsibility for sharing these expectations with their guest. Yellowstone Christian College desires to make visits of all guests pleasant and the entire staff desires to assist in every way possible.
- 17) Unassigned residence hall rooms are off limits.
- 18) For security reasons, the Women's and the men's residence halls are equipped with code locked doors. These entrance doors are to remain closed and locked at all times. It is important to make sure that the doors close behind you. **The entry codes are not to be shared with anyone.**
- 19) All residents are encouraged to lock their rooms when leaving even for a short time. The College does not assume responsibility for money, valuables, or other personal property left in apartments, rooms, or elsewhere on campus.
- 20) The College retains the right to enter and inspect rooms at any time, with reasonable cause, for purposes related to maintenance, security, and the upholding of College regulations.
- 21) A student who falls behind for two months in his/her financial obligations for room and board fees will be required to move out of the residence hall.
- 22) If a current residence hall student chooses not to enroll for classes the upcoming semester, that student may remain in the residence hall for one additional month, if his/her bill is paid and up-to-date, and if space is available. The student must pay in full for the additional month no later than the 5th day of the month of the additional month requested.
- 23) The residence hall will close each semester on the Monday following final exams. The last night of lodging will be Sunday with checkout required by Monday. Final room inspections must be completed by the Residence Director or Resident Assistant.

- 24) A current student may reside in the residence halls over Christmas break, January Term, or summer break whether or not they are enrolled in classes for these times. However, their bill must be paid and up-to-date, and space must be available. If the student is not enrolled in classes at these times, the fee for each month's room rent must be paid in full, and in advance on or before the 5th day of the month.
- 25) Any student, who chooses not to rent a room over Christmas break, must check out by the residence hall closing date for that semester. Personal items may remain in the room if the student has registered for Spring classes. However, check out must be completed with the Residence Director or the Resident Assistant and room keys must be returned. A student may rent the room for the complete break only.
- 26) By the Spring semester closing date/checkout, all items must be removed from your room. Limited storage space is available for a fee to those students whose home residence is outside the state of Montana. See Residence Director or Business Administrator for details on storage.
- 27) Students exhibiting inappropriate behavior in the residence hall or on the campus in general, will be addressed per the disciplinary procedures in the Student Handbook.

CAMPUS STORE

The campus store, located in Warren Hall, sells school supplies and YCC logo clothing. The hours of operation are posted outside the bookstore. purchases can be made by cash, check, or credit card.

FOOD SERVICE

The food service is offered when classes are in session. Meals are provided Monday – Friday (breakfast, lunch, supper), weekend continental breakfast, Saturday lunch, and Sunday supper. Meals are in the dining hall located in the Dr. William S. & Laura Jean Chapel building. A request for a special diet may be submitted in writing to the Director of Food Services for approval. The physician's recommendation must accompany each request.

STUDENT HEALTH SERVICES

Yellowstone Christian College does not have an on-site health facility. Parents and students are encouraged to arrange in advance for personal physician services in the Billings area. The physician's name should be filed with the Residence Director, the Resident Assistant, and the Administration Office. (The College cannot assume responsibility for medical care. While disclaiming responsibility, the College, in emergencies, reserves the right to call any physician who may be available). In the event of serious illness, the student may require hospitalization. The expenses for any transportation and any medical or hospital care shall be the responsibility of the student. Parents will be notified of serious illness. Students diagnosed with a contagious disease must make arrangements to leave the residence hall until recovered. When a student leaves the residence hall due to a contagious disease, he/she must obtain a statement from a physician certifying that he/she is free of the disease and present that statement to the Dean of Academics before returning to the residence hall.

All students (full or part-time born after December 31, 1956, are required by the State of Montana to provide proof of Measles, Mumps, and Rubella immunization.

STUDENT CENTER

The Student Center is a place for students to relax and enjoy fellowship with others. Students are expected to take responsibility for their actions and behave in a Christ-like manner. Failure to do so will not only remove the privilege for the student, but for the entire student body.

Hours of	Operation:	Sunday – Thursday	8:00 a.m. – 11:00 p.m.
		Friday – Saturday	8:00 a.m. – 12:00 a.m.

6. ACADEMIC INFORMATION

DIVISION OF GENERAL EDUCATION

The General Education Division of the curriculum reflects a common core of knowledge and information deemed necessary for undergraduate education. Thirty credit hours of General Education core courses are required for BA / BS degrees; 12 credit hours are required for AA / AS degrees.

General Education Outcomes

1. Communicate effectively through reading, writing, speaking, and listening
2. Use and effectively apply basic mathematics to effectively solve and communicate quantitative issues
3. Understand basic human behavior as related to historical and societal contexts
4. Recognize human thought and action patterns within the metanarrative of history
5. Recognize contributions of literature, language, philosophy, and culture in the development of human behaviors

DIVISION OF BIBLICAL STUDIES

The Division of Biblical Studies complements the General Education Division in the development of the Christian leader by confirming a worldview that is distinctively Christo-centric. Thirty credit hours of Biblical Studies core courses are required for BA / BS degrees; 12 credit hours are required for AA / AS degrees.

Biblical Studies Outcomes

1. Demonstrate a comprehensive knowledge of the Bible as demonstrated by the ABHE AA or BA graduating student Bible Survey
2. Demonstrate the ability to interpret and apply the Scriptures by successful completion of all required courses and syllabi requirements
3. Explain the evangelical Christian worldview with an understanding of other worldviews as demonstrated by course requirements in Capstone 250/450.
4. Demonstrate an understanding and appreciation of various cultures as demonstrated by interpersonal relationships on the campus and in off-campus forums

DIVISION OF PROFESSIONAL STUDIES

Professional Studies prepares students for achieving the mission of the College on a vocational level. Thirty hours of Professional Studies core courses are required for every student.

Professional Studies Outcome

1. Demonstrate a working knowledge of best practices within the area of study by successful completion of all required courses and syllabi requirements
2. Demonstrate a practiced skill set in area of study by successful completion of an internship (AA/AS) or internship and practicum (BA/BS).
3. Demonstration of vocational choice by completion of Parachute assignments in the Capstone 250/450 course

DEGREE OBJECTIVES AND OUTCOMES

YCC Goals from the YCC Mission Statement

YCC is an Evangelical higher education institution that produces graduates who are

1. grounded in a solid Biblical worldview
2. prepared with a foundation for lifetime learning
3. equipped with professional competence
4. equipped with practical ministry skills
5. confirmed in an understanding of the personal mission God has for them
6. and committed to serve God as servant leaders to the churches and communities of the Northern Plains and the world.

Business Degree Objectives

Associate of Science

- Students will be equipped for introductory and supervisory positions in the business world.
 - As demonstrated by 60% of three-year alumni are working in their field of study or continuing their education
- Students will exhibit professional competence and business acumen, (i.e. writing, presentation and data analysis).
 - As demonstrated by an average rating of at least 3.5 on a 5-point Likert Scale

Bachelor of Science

- Students will be equipped to start, manage, or lead a business.
 - As demonstrated by 60% of three-year alumni are working in their field of study (with 10% working toward starting their own business)
- Students will exhibit professional competence and business acumen (i.e. writing, presentation, data analysis and critical thinking skills)
 - As demonstrated by an average rating of at least 3.5 on a 5-point Likert Scale

Business Degree Outcomes

Equip graduates to work in or begin small businesses through the following:

- A. Model the spiritual basis to effectively lead a business (YCC Goals 1,5)
- B. Demonstrate the practical skills of effective business leader (YCC Goal 3)
- C. Exhibit competency in business models (YCC Goals 2,3)
- D. Apply fundamentals of business theory (YCC Goals 2,3)
- E. Explain and incorporate theology of Biblical ethics in business (YCC Goals 1,5)
- F. Minister successfully in a business setting (YCC Goal 4)
- G. Demonstrate competency with the latest technological tools for business (YCC Goals 2,3)

Business Degree Outcomes related to the Northern Plains region

- A. Readiness to serve in multiple business roles as needed with a small church/community setting (YCC Goals 4,5,6)
- B. Willingness to sustain themselves financially in bi-vocational ministry roles (YCC Goals 4,6)
- C. Ability to lead their churches using best practice principles and sound business acumen (YCC Goals 1,3,4,6)

Christian Leadership Degree Objectives

Associate of Arts in Christian Leadership

- Equip students for lay ministry (e.g., teaching Sunday school, participating in children's ministry, leading small groups)
 - As demonstrated by 60% of three-year alumni are leading a church-related ministry (lay or professional) or continuing their education
- Equip students for entry-level ministry positions (e.g., youth ministry, short-term missions)
 - As demonstrated by 40% of three-year alumni in an entry-level ministry position

Bachelor of Arts in Christian Leadership

- Equip students for pastoral leadership
 - As demonstrated by 60% of three-year alumni holding a paid church-related ministry position or continuing their education
- Equip students with deeper understanding of a specified area (e.g., intercultural studies, Biblical studies, pastoral/youth leadership)
 - As demonstrated by an average rating of at least 3.5 on a 5-point Likert Scale

Christian Leadership Degree Outcomes

Equip students to serve as effective church or parachurch leaders through the following outcomes:

- A. Understand and implement the practical skills of effective leadership (Goals 3,4)
- B. Model the spiritual basis to effectively lead worship (Goals 1,4,5,6)
- C. Exhibit competency in using ministry tools to lead effectively (Goals 2,3,4)
- D. Apply fundamentals godly principles of leadership (Goals 1,3,4,5)
- E. Explain and incorporate theology of biblical worship (Goals 1,4)
- F. Minister in a church staff setting (Goals 5,6)
- G. Demonstrate competency with theological tools for message preparation (Goals 3,4)

Christian Leadership Degree Outcomes related to the Northern Plains region

- A. Readiness to serve in multiple roles as needed with a small church staff (Goals 5,6)
- B. Ability to lead a church or parachurch organization with few talents in the church (Goals 3,6)
- C. Faithfulness to lead a ministry with limited or no budget (Goal 6)
- D. Willingness to lead ministries in a variety of theological settings (Goals 1,3,4,6)

Exercise Science Degree Objectives

Associate of Arts in Exercise Science

- Equip students to pass fitness trainer certifications
 - As demonstrated by 80% of three-year alumni will have passed a nationally recognized certification exam
- Equip students for employment in fields related to fitness (e.g., fitness trainer, coach in community outreach programs, work in the supplementation industry [such as working in a sports nutrition shop] or a business that otherwise services athletes with equipment or health services)
 - As demonstrated by 60% of three-year alumni are working in their field of study
- Perceived to be equipped with professional competence
 - As demonstrated by an average rating of at least 3.5 on a 5-point Likert Scale

Exercise Science Degree Outcomes

Equip graduates to work in or begin small businesses through the following:

- A. Model the spiritual basis to effectively lead in the commercial setting (YCC Goals 1,5)
- B. Demonstrate the practical skills of effective leadership (YCC Goal 3)
- C. Exhibit competency in exercise science theory and practice (YCC Goals 2,3)
- D. Pass nationally recognized certifications (YCC Goals 2,3)
- E. Explain and incorporate theology of Biblical ethics in business (YCC Goals 1,5)
- F. Minister successfully in a commercial setting (YCC Goal 4)
- G. Demonstrate competency with the latest technology in exercise science (YCC Goals 2,3)

Exercise Science Degree Outcomes related to the Northern Plains region

- A. Readiness to serve in multiple roles as needed with a small church/commercial setting (YCC Goals 4,5,6)
- B. Willingness to sustain themselves financially in bi-vocational ministry roles (YCC Goals 4,6)
- C. Ability to lead their communities using best practice principles and sound commercial acumen (YCC Goals 1,3,4,6)

Music and Worship Degree Objectives (Currently being phased out)

Associate of Arts

- Equip students to serve as worship leaders, primarily in a volunteer role
 - As demonstrated by 60% of three-year alumni are working or volunteering in their field of study or continuing their education (with 20% receiving remuneration for leading worship)
- Perceived to be equipped with professional competence

Bachelor of Arts

- Equip students to serve as worship leaders, primarily in a vocational role
 - As demonstrated by 75% of three-year alumni are working or volunteering in their field of study or continuing their education (with 50% receiving remuneration for leading worship)
- Perceived to be equipped with professional competence

Music & Worship Degree Outcomes

Equip students to serve as effective worship leaders through the following objectives:

- A. Understand and implement the practical skills of effective worship leadership (Goals 3,4)
- B. Model the spiritual basis to effectively lead worship (Goals 1,4,5,6)
- C. Exhibit competency in a worship leadership instrument (Goals 2,3)
- D. Apply fundamentals of music theory (Goals 3,4)
- E. Explain and incorporate theology of biblical worship (Goals 1,4)
- F. Minister in a church staff setting (Goals 5,6)
- G. Demonstrate competency with latest technological tools for worship production (Goals 2,3)

Music and Worship Degree Outcomes related to the Northern Plains region

- A. Readiness to serve in multiple roles as needed with a small church staff (Goals 5,6)
- B. Ability to lead worship with few skilled musicians in the church (Goals 3,6)
- C. Faithfulness to lead worship and music ministry with limited or no budget (Goal 6)
- D. Willingness to lead worship in a variety of theological settings (Goals 1,3,4,6)

Psychology Degree Objectives (NEW FALL 2018)

Bachelor of Arts

The undergraduate degree in Psychology will prepare students to assist families within the church setting as well as families in the community. The undergraduate degree will also prepare students a foundation for graduate studies.

Psychology Degree Outcomes

To produce graduates who are capable of:

- A. Describing key concepts, principles, and meta-themes in psychology (Goal 3)
- B. Demonstrating knowledge of psychology foundations and development historically (Goal 3)
- C. Assessing strengths and weaknesses in a variety of individuals (Goals 3,4)
- D. Diagnosing psychological problems and disorders (Goals 2,3)
- E. Engagement in critical thinking and problem solving within the psychology context (Goals 2,3)
- F. Engagement in appropriate interpersonal relationships (Goals 3,6)
- G. Personal behavior that is respectful of various cultures and ethnicities (Goals 5,6)
- H. Understanding and skills within the context of the new diversity of lifestyles (Goals 5,6)
- I. Biblical concepts with clarity and sensitivity within the context of a variety of lifestyles (Goals 1,4)
- J. A working knowledge of the APA code of ethics (Goal 3)
- K. The ability to apply ethical and moral principles in practical settings (Goals 1,3,4)

Psychology Degree Outcomes related to the Northern Plains region

- A. Be ready to serve in multiple roles as needed with a small church staff (Goals 5,6)
- B. Be able to counsel parishioners in a variety of theological settings (Goals 1,6)

Sports Management Degree Objectives (NEW FALL 2018)

Bachelor of Science

- Students will be equipped to start, manage, or lead a business.
 - As demonstrated by 60% of three-year alumni are working in their field of study (with 10% working toward starting their own business)
- Students will exhibit professional competence and business acumen (i.e. writing, presentation, data analysis and critical thinking skills)
 - As demonstrated by an average rating of at least 3.5 on a 5-point Likert Scale

Sports Management Degree Outcomes

To produce graduates who are capable of:

- A. Describing key concepts, principles, and meta-themes in Sports Management (Goal 3)
- B. Demonstrating knowledge of Sports Management theory and historical development (Goals 3)
- C. Assessing strengths and weaknesses in a variety of Sports Management programs (Goals 3,4)
- D. Structuring Sports Management programs within the community and church settings (Goals 2,3)
- E. Engagement in critical thinking and problem solving within the Sports Management context (Goals 2,3)
- F. Engagement in appropriate interpersonal relationships (Goals 3,6)
- G. Personal behavior that is respectful of various cultures and ethnicities (Goals 5,6)
- H. Understanding and skills within the context of the new diversity of lifestyles (Goals 5,6)
- I. Biblical concepts with clarity within the context of various physical abilities and lifestyles (Goals 1,4)
- J. A working knowledge of the legal aspects relevant to the sports profession (Goal 3)
- K. The ability to apply ethical principles in Sports Management settings (Goals 1,3,4)

Sports Management Degree Outcomes related to the Northern Plains region

- A. Be ready to serve in multiple professional roles with the Business world and volunteer positions within the church (Goals 1,4,5,6)
- B. Be able to relate to multiple constituent groups within a variety of community settings (Goals 5,6)

DETERMINING CLASS STANDING

Freshman	Class	Completing	1-30 hours of course credit (year one)
Sophomore	Class	Completing	31-60 hours of course credit (year two)
Junior	Class	Completing	61-90 hours of course credit (year three)
Senior	Class	Completing	91+ hours of course credit (year four)

In order to complete a Bachelor's degree in 4 years (8 semesters), or an Associate's degree in 2 years (4 Semesters), a student must carry a course load of 15 hours or more per semester or must participate in January Term or Summer Term during which a student may take up to 6 hours of course work.

Note: The maximum number of hours a student may take each semester without special consent from the Academic Dean is 18.

GENERAL REQUIREMENTS

Fulfillment of all general and specific academic requirements and formal approval by the Faculty and Board of Directors are the essential conditions for receiving any of the degrees listed above.

FILING A DEGREE PLAN

During the fall semester of his/her junior year, each student must complete a degree check sheet which certifies the courses which the student has completed and the courses he/she must complete to fulfill all degree requirements.

GRADUATION REQUIREMENTS

During the fall semester of his/her junior year, each student, in coordination with the Academic Dean's office, must complete a degree flow sheet which certifies the courses which the student has completed and the courses he/she must complete to fulfill all degree requirements. The degree flow sheet may be obtained from the Registrar's office.

The degree flow sheet must be signed by the student and the Registrar. All changes in the official degree program approved on the degree flow sheet must be agreed upon by the student and approved by the Registrar.

All candidates for degrees will meet the following requirements:

- 1). Completion of an approved degree program. An application form obtained from the Registrar's office must be approved during or before the fall semester to the junior year. The form is signed by the student and approved by the Academic Dean. A grade point average of 2.0 is required for all courses attempted. No grade less than a C will be accepted in the area of concentration. Students who have not corrected all irregularities in their degree programs by the beginning of their final term will not be permitted to become candidates during that term.
- 2). Maintenance of acceptable standards of ethical conduct. The College reserves the right to withhold or deny the award of a degree to any student who, although having completed the academic requirements, has consistently violated the College Code of Conduct as delineated in the Student Handbook.
- 3). Fulfillment of all financial obligations to the college.

- 4). Approval of the Dean of Academics. Formal action is taken on all candidates for degrees.
- 5). Participation in annual commencement ceremonies. All students completing graduation requirements, including those who finish at the end of the fall semester or summer semester, are required to participate in spring commencement exercises of that academic year.

GRADUATION UNDER A PARTICULAR CATALOG

A student may choose to graduate under the regulation of the catalog in force at the time of his/her initial registration or that of any subsequent catalog. There is a seven-year time limit for completing a degree under a particular catalog. If the degree requirements are not fulfilled within seven years, the student must graduate under the requirements of the current catalog.

GRADING STANDARDS

All grades are filed and become a part of the permanent record of the student. Successful completion of any course depends on fulfilling the specific requirements of the course as dictated by the teacher at the level of competency which he/she requires. Maintenance of acceptable standards of ethical conduct as a student is also required for successful course completion. The grades and quality points given are in descending order of excellence:

A	4.0 grade points per credit
A-	3.7 grade points per credit
B+	3.3 grade points per credit
B	3.0 grade points per credit
B-	2.7 grade points per credit
C+	2.3 grade points per credit
C	2.0 grade points per credit
C-	1.7 grade points per credit
D+	1.3 grade points per credit
D	1.0 grade points per credit
D-	.7 grade points per credit
F	.0 grade points per credit
AU	Audit. No credit
I	Incomplete
P	Passing
W	Withdrawal
WP	Withdraw Passing
WF	Withdraw Failing

I – Incomplete. The “I” is given at the discretion of a teacher with approval of the Dean of Academics when, for a legitimate reason, a student is not able to complete course requirements within a given semester. Typical instances might be absence from a final because of illness or inability to complete a project because of extenuating circumstances.

1. A student may qualify for a maximum of **four (4)** incompletes during his or her enrollment at Yellowstone Christian College.
2. A student may apply for only one incomplete during a semester, unless some extraordinary circumstances deem it fitting to grant more than one.

3. A student must request permission from the teacher to apply for an incomplete in that class; if permission is granted, he/she must next go to the Dean of Academics to request the proper application. A conference will then be set up between the student, the teacher of the class, and the Dean of Academics to determine the legitimacy of the application. The application for an incomplete will be granted only if both the Dean of Academics and the teacher agree to the incomplete.
4. All work for the incomplete must be finished within **four (4)** weeks from the date of the final exam of the class in question; otherwise the grade will be changed to a failing grade (F) on the transcript.
5. Following the granting of an incomplete, the student shall be advised to take less course hours the following semester. Following the granting of incompletes any two consecutive semesters, the student will be required to reduce the academic load for the next semester.
6. All conditions and requirements for finishing the incomplete will be set down in writing as achievable objectives in an I-contract signed by the teacher and the Dean of Academics.
7. A student who is receiving financial aid may receive an incomplete, but that incomplete must be finished according to the above guidelines or the student will be required to reimburse the College for financial aid received for that course.

W – Withdrawal. No grade points. A student who officially withdraws from a course will receive a grade of “W” if he withdrawal occurs prior to the date specified in the academic calendar. A student who withdraws or is withdrawn after the last date for a “W” as specified in the academic calendar will receive a grade of “WP” if judged by the teacher to be passing or a “WF” if judged by the teacher to be failing.

WP – Withdrawn Passing. No grade points.

WF – Withdrawn Failing. No grade points.

It is the responsibility of a candidate for graduation to see that all incomplete courses have been completed and grades reported to the office one month prior to the end of the semester of graduation.

GPA – Grade Point Average. To determine the GPA, total all of the grade points from all courses in which grades are given and divide the total by the number of semester hours represented by those courses.

When courses are repeated, only the most recent grade will be used to calculate grade points and semester hours.

ACADEMIC PROBATION AND SUSPENSION

Students are expected to maintain a 2.0 GPA, which is the minimum required for graduation.

If a student falls below a GPA of 2.0 for any semester, he/she will be placed on academic probation for the following semester and notified in writing by the Dean of Academics. If a student falls below a 2.0 GPA for two consecutive semesters, he/she will be placed on academic suspension from the College for the following (spring or fall term) semester.

Any student who is subject to suspension under the guidelines for academic probation and suspension will be informed in writing by the Dean of Academics. The student has ten days from the date of the letter to provide the Dean of Academics with relevant information (change of grade, verifiable medical condition, or other extenuating circumstances) that might affect the Dean of Academics’ decision. After reviewing the student’s academic records and other relevant information supplied to the Dean of

Academics by the student or by others, the Dean of Academics, in consultation with the Academic Committee, will decide whether to place the student on academic suspension or to extend the student's period of academic probation. The student will be notified in writing of the decision.

Student under academic suspension may apply to the Academic Dean's Office for reinstatement. Reinstatement is not automatic but depends on the quality of evidence submitted to the Dean of Academic, in writing and in personal interview, to justify belief that normal progress may be made toward satisfaction of degree requirements. A student who is reinstated following his/her second academic suspension is on academic probation and must meet the terms of academic probation to avoid dismissal from Yellowstone Christian College.

If a student is placed on **disciplinary probation** for a current semester, the disciplinary probation applies through the next semester and can only be removed upon recommendation and approval of the Dean of Academics, based on acceptable change in behavior. Two consecutive semesters of disciplinary probation will result in the student being placed on academic suspension from the college for the following semester.

A student on academic or disciplinary probation is subject to the following policy:

1. A student on probation may not represent the College in activities for which he/she is not registered for credit.
2. A student on probation is not eligible for grants or scholarships administered by the College.
3. A student on probation may not hold any office in student organizations.
4. A student on academic probation may take no more than 12 semester hours during one semester.

SPECIAL RECOGNITION IN A SEMESTER

Special recognition is given for academic excellence in the following rosters:

- The President's List – composed of students completing at least 12 semester hours with a minimum grade point average of 3.75 and no grade lower than a B.
- The Dean's List – composed of students completing at least 12 semester hours with a minimum grade point average of 3.45 and no grade lower than a B.
- Part-time students may be listed on a Special Honor Roll if they complete 6-11 hours in one semester and meet the above criteria.

SPECIAL RECOGNITION FOR GRADUATION

Special recognition is given to a graduate whose cumulative GPA falls into one of the following categories:

- 3.50 – 3.66 *cum laude* (with honors)
- 3.67 – 3.83 *magna cum laude* (with high honors)
- 3.84 – 4.00 *summa cum laude* (with highest honors)

SPECIAL STUDIES

The College may offer independent study on a limited basis. The student requesting the independent study will be charged, in addition to the course per hour charge, an additional \$100 for each independent study. Only juniors and seniors with a 3.0 or higher GPA are eligible for independent study, and no more than three credit hours of independent study may be taken per semester. The request for independent study must first be initiated with the Registrar; approval of the independent study rests with the teacher and the Dean of Academics.

Special Circumstances regarding Medical Leave: With the recommendation of a medical professional, students may receive accommodation in academics in order to continue their education via distance in the event medical leave is necessary. This accommodation may only be instituted *after* the final add/drop date of the semester and must have a written request/ recommendation from a medical professional stating the reason(s) for the medical leave of absence and must be approved by the Registrar, Dean of Academics, and Instructor of the course(s). All assignments, quizzes, tests etc. will be turned in to the instructor on a timely manner, governed by the discretion of the instructor, coinciding with the academic calendar.

ATTENDANCE REGULATIONS

Students are expected to be faithful in class attendance. Persistent failure to attend class will be reported by faculty to the Dean of Academics. Absences affect the overall course grade with an increasing percentage of the overall grade deducted at pre-determined levels of absence. The student may be given a grade of F in the course regardless of the quality of his/her work. Other penalties for class absences may be assessed at the discretion of the faculty. Class syllabi will provide absence scale.

EXAMINATION POLICY

Students are expected to take all scheduled tests, mid-term exams, and final exams at the time and on the day specified by the faculty and coordinated by the Dean of Academics. The final exam schedule will be posted by the Dean of Academics early in the semester. The faculty's prerogative determines whether or not a student will be allowed to re-schedule or make up an exam.

CELL PHONES / TEXTING

Cell phone, texting, and/or any other electronics not being specifically used for class related issues are prohibited for any reason while class is in progress or during chapel. Please do not show disrespect to your faculty by using such devices in class or chapel.

FOOD IN CLASSROOMS

Students are permitted to bring drinks and small snacks into the classrooms, but eating of meals in the classroom is not allowed. All plated food must be consumed in the cafeteria or the informal student center on the lower level. No meals are to be eaten in the main level student center.

CAMPUS DECORUM

Since our student may interact informally with YCC faculty, staff, and administrators in their churches or at non-YCC events, student may also feel the freedom in using first names while on campus. However, students are expected while on campus or at YCC functions to use a formal address with faculty, staff, and administration (example: Mr., Mrs., Dr.).

WITHDRAWAL FROM CLASS/COLLEGE

If a student is unable to continue with a course, it is imperative that the student withdraw from the class. A drop card may be obtained from the Registrar's Office. Refunds will be made according to the refund schedule posted by the Business Office. See "Grading Standards" for grade assignment under this condition. If a student must withdraw from all classes, he/she must write a letter to the Dean of Academics requesting that the complete withdrawal be processed.

REGISTRATION

Yellowstone Christian College operates on a semester calendar with a four-month fall semester, a four-month spring semester, and optional January and summer terms. Each student is responsible for monitoring his/her own course of study toward a college degree. An academic advisor assigned by the Registrar is available for counsel.

All students are expected to register during the designated registration periods. A \$50 late fee is charged for registration after the designated time. No registration will be accepted after the deadlines designated in the official academic calendar. All registrations must conform to the policies in force at the time of registration in order for any course work to be credited toward fulfillment of degree requirements.

ORIENTATION

Orientation is an important part of college life and participation is mandatory for all new and all transfer students. This program assists students in successfully adjusting to college community life and study.

All new and returning students must participate in the scheduled registration process. Semester registration involves final enrollment for the semester, any needed financial actions, purchasing of texts, and any needed training/planning for work-study students. Also, included in the registration schedule are social activities designed to enhance networking among student, faculty, and staff. Participation in fall semester orientation is required of all YCC students. (See Student Handbook)

7. DEGREE PLANS

Associate Degrees	Bachelor Degrees
Additional Requirements:	Additional Requirements:
An overall 2.0 grade point average (4.0 scale) is required for completion of the degree.	An overall 2.0 grade point average (4.0 scale) is required for completion of the degree.
No grade lower than a C in Christian Studies courses will be accepted.	No grade lower than a C in Christian Studies courses will be accepted.
At least 30 hours of the degree must be completed through YCC.	At least 60 hours of the degree must be completed through YCC.

ASSOCIATE OF ARTS: CHRISTIAN LEADERSHIP		
GENERAL STUDIES REQUIREMENT (21 credit hours)		
Course Number	Course Description	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101/ 102	American History or Western Civilization I or II	3
PHIL 100/110	Introduction to Philosophy or Ethics	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3
CHRISTIAN STUDIES REQUIREMENT (18 credit hours)		
CE 203	Biblical Interpretation	3
NT 101/ 202	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
TH 201	Systematic Theology I	3
PROFESSIONAL STUDIES REQUIREMENT (23 credit hours)		
CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
CE 202	Evangelism, Discipleship and Missions	3
CE 240	Internship (Leadership, Theological/Biblical, or Intercultural)	3
PS ELECTIVE	Professional Studies Elective (CD/CE/NT/OT/TH Courses)	3
PS ELECTIVE	Professional Studies Elective (CD/CE/NT/OT/TH Courses)	3
PS ELECTIVE	Professional Studies Elective (CD/CE/NT/OT/TH Courses)	3
PS ELECTIVE	Professional Studies Elective (CD/CE/NT/OT/TH Courses)	3
CAP 250	Associate Level Capstone	2
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
TOTAL HOURS NEEDED FOR GRADUATION		61

ASSOCIATE OF ARTS: MUSIC & WORSHIP

GENERAL STUDIES REQUIREMENT (21 credit hours)		
Course Number	Course Description	Credits
COMX 111	Introduction to Public Speaking	3
HSTR 101/ 102	Western Civilization I or II	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3
CHRISTIAN STUDIES REQUIREMENT (18 credit hours)		
CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
TH 201	Systematic Theology I	3
PROFESSIONAL STUDIES REQUIREMENT (26 credit hours)		
SF 101	Spiritual Formations I	1
SF 102	Spiritual Formations II	1
CE 202	Evangelism and Missions	3
MUSI 105	Fundamentals of Music Theory I	3
MUSI 107-9	Instrumental Competency I (3 semesters: private lessons voice, piano or guitar)	1/1/1
MUSI 131	Church Music History/Hymnology	3
MUSI 225	Applied Worship Leadership Skills	3
MUSI/TH 231	Biblical Theology of Worship	3
CE 240	Internship (Leadership, Theological/Biblical, or Intercultural)	3
CAP 250	Associate Level Capstone	2
*PRMS	Student Ministry (weekly service in church)	0.33
*PRMS	Student Ministry (weekly service in church)	0.33
*PRMS	Student Ministry (weekly service in church)	0.34
TOTAL HOURS NEEDED FOR GRADUATION		65

ASSOCIATE OF SCIENCE: EXERCISE SCIENCE

GENERAL STUDIES REQUIREMENT (21 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101/ 102	American History or Western Civilization I or II	3
PHIL 100/110	Introduction to Philosophy or Ethics	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (21 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 202	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT/ NT/TH	Old/New Testament or Theology Elective	3
OT/NT/TH	Old/New Testament or Theology Elective	

PROFESSIONAL STUDIES REQUIREMENT (21 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations 2	1
XSCI 121	Human Anatomy and Physiology	3
XSCI 131	Fitness Assessment	2
XSCI 141	Program Design	2
XSCI 221	CPR, First Aid and AED	1
XSCI 231	Basic and Sports Nutrition	3
XSCI 241	Fitness Certification Preparation	2
XSCI 251	Kinesiology and Exercise Technique	3
CAP 250	Associate Level Capstone	2
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F

TOTAL HOURS NEEDED FOR GRADUATION

62

ASSOCIATE OF SCIENCE: BUSINESS

GENERAL STUDIES REQUIREMENT (21 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101/ 102	American History or Western Civilization I or II	3
PHIL 100/110	Introduction to Philosophy or Ethics	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (18 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
TH 201	Systematic Theology I	3

PROFESSIONAL STUDIES REQUIREMENT (23 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
BUS 115	Introduction to Business	3
BUS 131	Principles of Leadership Management	3
BUS 200	Economics for the Manager	3
BUS 205	Fundamentals of Accounting	3
BUS 230	Sales and Marketing	3
BUS 235	Business Law	3
CAP 250	Associate Level Capstone	2
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F

TOTAL HOURS NEEDED FOR GRADUATION

61

BACHELOR OF ARTS: CHRISTIAN LEADERSHIP

GENERAL STUDIES REQUIREMENT (30 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101	American History or Western Civilization I	3
HSTA/HSTR 102	American History or Western Civilization II	3
LIT 210/ 223	American Lit I or British Lit I	3
M 105	Contemporary Math	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (30 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
NT 301	NT: General Epistles	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT 301/ 302	OT Wisdom Lit or Prophetic Books	3
TH 201	Systematic Theology I	3
TH 301	Systematic Theology II	3
NT/OT/TH	Upper level Biblical or Theological elective	3

PROFESSIONAL STUDIES REQUIREMENT (52 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
CE 202	Evangelism, Discipleship and Missions	3
CE 240	Internship (Leadership, Theological, Biblical)	3
CE 308	Practicum (Leadership or Theological-Biblical)	3
CE 331	Biblical Implications for Leadership	3
CE 404	Church Administration/Non-Profit Leadership	3
CE 405	Conflict Resolution	3
TH 307	Biblical Ethics	3
CE/TH 3XX/4XX	Christian Education/Theology Elective	3
CE/TH 3XX/4XX	Christian Education/Theology Elective	3
CE/TH 3XX/4XX	Christian Education/Theology Elective	3
PS ELECTIVE	Professional Studies Elective	3
PS ELECTIVE	Professional Studies Elective	3
PS ELECTIVE	Professional Studies Elective	3
PS ELECTIVE	Professional Studies Elective	3
PS ELECTIVE	Professional Studies Elective	3
CAP450	Bachelor Level Capstone	3
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F
*PRMS	Student Ministry (weekly service in church)	P/F

FREE ELECTIVE REQUIREMENT (12 credit hours)

Free Electives		3
Free Electives		3
Free Electives		3
Free Electives		3

TOTAL HOURS NEEDED FOR GRADUATION

122

BACHELOR OF ARTS: MUSIC & WORSHIP		
GENERAL STUDIES REQUIREMENT (30 credit hours)		
Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101	American History or Western Civilization I	3
HSTA/HSTR 102	American History or Western Civilization II	3
LIT 210/ 223	American Lit I or British Lit I	3
M 105	Contemporary Math	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3
CHRISTIAN STUDIES REQUIREMENT (30 credit hours)		
CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
NT 301	NT: General Epistles	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT 301/ 302	OT Wisdom Lit or Prophetic Books	3
TH 201	Systematic Theology I	3
TH 301	Systematic Theology II	3
TH 307	Biblical Ethics	3
PROFESSIONAL STUDIES REQUIREMENT (51 credit hours, including electives)		
CE 202	Evangelism and Missions	3
MUSI 105	Fundamentals of Music Theory I	3
MUSI 107-9	Instrumental Competency I (3 semesters: private lessons voice, piano or guitar)	1/1/1
MUSI 131	Church Music History/Hymnology	3
MUSI 225	Applied Worship Leadership Skills	3
MUSI 305	Music Theory II	3
MUSI 307-9	Instrumental Competency II (3 additional semesters in 1 area not chosen above)	1/1/1
MUSI/TH 231	Biblical Theology of Worship	3
MUSI 401	Applied Worship Leadership Skills	3
CE 404	Church Administration	3
CE 405	Conflict Resolution	3
MUSI 420	Practicum (worship team leader)	3
CAP450	Bachelor Level Capstone	3
MUSI/CE 451	Church Staff Ministry	3
*PRMS	Student Ministry (weekly service in church)	P/F
PROFESSIONAL STUDIES ELECTIVES (any choose 3 courses from below)		
MUSI 241	Music Technology	3
MUSI 245	Leading Children/Youth Music Ministry	3
CE 255	Organizational Leadership of Concerts and Special Events	3
MUSI 325	Church Music Education	3
MUSI 330	Advanced Church Music Education Settings	3
WOR 331	Foundations of Worship I	3
CE 434	Leading Worship in Cross/Multi-Cultural	3
MUSI 420	Practicum (worship team leader)	3
WOR 332	Foundations of Worship II	3
FREE ELECTIVE REQUIREMENT (9 credit hours)		
Free Elective		9
TOTAL HOURS NEEDED FOR GRADUATION		120

BACHELOR OF SCIENCE: BUSINESS

GENERAL STUDIES REQUIREMENT (30 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101	American History or Western Civilization I	3
HSTA/HSTR 102	American History or Western Civilization II	3
LIT 210/ 223	American Lit I or British Lit I	3
M 105	Contemporary Math	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (30 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
NT 301	NT: General Epistles	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT 301/ 302	OT Wisdom Lit or Prophetic Books	3
TH 201	Systematic Theology I	3
TH 301	Systematic Theology II	3
NT/OT/TH	Upper level Biblical or Theological elective	3

PROFESSIONAL STUDIES REQUIREMENT (53 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
BUS 205	Fundamentals of Accounting	3
BUS 115	Introduction to Business	3
BUS 131	Principles of Leadership Management	3
BUS 200	Economics for the Manager	3
STATS 216	Introduction to Statistics	4
BUS 230	Sales and Marketing	3
BUS 235	Business Law	3
BUS 331	Biblical Implications for Leadership	3
BUS 335	Organizational Management	3
BUS 340	Principles of Management	3
BUS 375	Non-Profit Leadership	3
BUS Elective	Business Elective	3
BUS Elective	Business Elective	3
BUS Elective	Business Elective	3
BUS Elective	Business Elective	3
CAP 450	Bachelor Level Capstone	3
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F

FREE ELECTIVE REQUIREMENT (12 credit hours)

Free Electives		3
Free Electives		3
Free Electives		3
Free Electives		3

TOTAL HOURS NEEDED FOR GRADUATION

123

BACHELOR OF SCIENCE: SPORTS MANAGEMENT

GENERAL STUDIES REQUIREMENT (30 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101	American History or Western Civilization I	3
HSTA/HSTR 102	American History or Western Civilization II	3
LIT 210/ 223	American Lit I or British Lit I	3
M 105	Contemporary Math	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (30 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ or Pauline Epistles	3
NT 220	Survey of the New Testament	3
NT 301	NT: General Epistles	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT 301/ 302	OT Wisdom Lit or Prophetic Books	3
TH 201	Systematic Theology I	3
TH 301	Systematic Theology II	3
NT/OT/TH	Upper level Biblical or Theological elective	3

PROFESSIONAL STUDIES REQUIREMENT (53 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
CE 202	Evangelism, Discipleship and Missions	3
SPM 216	Statistics	4
SPM 220	Coaching Theory	3
SPM 310	Sport Law	3
SPM 320	Sport Ethics	3
SPM 330	Sport Outreach	3
SPM 345	Sport Psychology	3
SPM 400	Sport Marketing	3
SPM 410	Sport Finance	3
SPM Elective	Sport Management Elective	3
SPM Elective	Sport Management Elective	3
SPM Elective	Sport Management Elective	3
SPM Elective	Sport Management Elective	3
SPM Elective	Sport Management Elective	3
SPM 450	Practicum	3
CAP450	Bachelor Level Capstone	3
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F

Free Electives (12 hours)

Free Electives		3
Free Electives		3
Free Electives		3
Free Electives		3

TOTAL HOURS NEEDED FOR GRADUATION

123

BACHELOR OF ARTS: PSYCHOLOGY

GENERAL STUDIES REQUIREMENT (30 credit hours)

Course Number	Course Title	Credits
COMX 111	Introduction to Public Speaking	3
HSTA/HSTR 101	American History or Western Civilization I	3
HSTA/HSTR 102	American History or Western Civilization II	3
LIT 210/ 223	American Lit I or British Lit I	3
M 105	Contemporary Math	3
PHIL 110	Introduction to Ethics: Problem of Good and Evil	3
PSYX 100	Introduction to Psychology	3
RLST 100	Introduction to the Study of Religion	3
WRIT 101	College Writing I	3
WRIT 201	College Writing II	3

CHRISTIAN STUDIES REQUIREMENT (30 credit hours)

CE 203	Biblical Interpretation	3
NT 101/ 201	NT Gospels: Life of Christ OR Pauline Epistles	3
NT 220	Survey of the New Testament	3
NT 301	NT: General Epistles	3
OT 101/ 201	OT Pentateuch or Historical Books	3
OT 220	Survey of the Old Testament	3
OT 301/ 302	OT Wisdom Lit OR Prophetic Books	3
TH 201	Systematic Theology I	3
TH 301	Systematic Theology II	3
NT/OT/TH	Upper level Biblical or Theological elective	3

PROFESSIONAL STUDIES REQUIREMENT (52 credit hours)

CE 101	Spiritual Formations I	1
CE 102	Spiritual Formations II	1
CE 202	Evangelism, Discipleship and Missions	3
PSYX 182	Stress Management	3
PSYX 230	Developmental Psychology	3
PSYX 232	Counseling Theory	3
PSYX 235	Introduction to Counseling	3
PSYX 310	Psychology of Addiction	3
PSYX 320	Crisis Counseling	3
PSYX 330	Human Sexuality	3
PSYX 403	Principles of Christian Counseling	3
PSYX 405	Conflict Resolution	3
PSYX Elective	Psychology Elective	3
PSYX Elective	Psychology Elective	3
PSYX Elective	Psychology Elective	3
PSYX Elective	Psychology Elective	3
PSYX Elective	Psychology Elective	3
CAP 450	Capstone	3
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F
*PRMS	Professional Service (weekly service in community organization)	P/F

Free Electives (12 hours)

Free Electives		3
Free Electives		3
Free Electives		3
Free Electives		3

TOTAL HOURS NEEDED FOR GRADUATION

122

8. COURSE DESCRIPTIONS

*Courses with asterisk are eligible for Dual Enrollment through regionally accredited Miles Community College. See Dean of Academics for further details.

**Courses can be taken online.

ACTIVITY: PHYSICAL EDUCATION AND HEALTH

ACT 110 BASKETBALL

This course is for men's and women's basketball team members who are on the active roster. Offered Spring semester. Pass/Fail grading system.

1 Credit

ACT 149 LIFESTYLE MANAGEMENT

Lifestyle Management is an introductory course to physical fitness and wellness. This class fulfills the physical education requirement. The focus is on altering a person's present lifestyle to a healthier degree of wellness. Two major aspects of daily life affecting one's health, exercise and diet, will be the focus. Additional topics such as stress reduction, preventing and treating exercise related injuries, environmental effects on exercise, and exercise for special populations will also be addressed. The student will be required to complete pre and post physical fitness testing to determine their fitness level. The student will develop and participate in an exercise program during the length of the course; thus, self-motivation will play an important role in completing the course.

2 Credits

BIBLICAL LANGUAGES

BL 100 INTRODUCTION TO GREEK AND HEBREW

An introduction to basics of the Biblical languages, including basic vocabulary and the use of lexicons.

3 Credits

BL 200 GREEK I: BEGINNING GRAMMAR

The first of two semesters covering the basic grammar of New Testament Greek. Emphasis will be on vocabulary and memory work necessary for basic translation skills. This course is designed to equip the student to begin to read the Gospel of John in Greek.

3 Credits

BL 201 GREEK II: BEGINNING GRAMMAR

The second of two semesters covering the basic and intermediate grammar of New Testament Greek. Emphasis will be on additional vocabulary and memory work necessary for basic translation skills. This course is designed to equip the student to read and begin to translate the Gospel of John in Greek.

Prerequisite: BS 250: Greek I

3 Credits

BL 300 GREEK III: INTERMEDIATE GRAMMAR AND EXEGESIS

A second-year intermediate level of Greek grammar designed to help the student solidify his/her grasp of grammar. A standardized intermediate grammar book will be studied to develop translation and exegetical skills. Several chapters from the New Testament will be translated each semester. The student will also begin working with Greek word studies and basic exegetical tools. **Prerequisite: BS 250: Greek I and BS 260: Greek II**

3 Credits

BL 301 GREEK IV: INTERMEDIATE GRAMMAR AND EXEGESIS
A second-year intermediate level of Greek grammar designed to help the student solidify his/her grasp of grammar. A standardized intermediate grammar book will be studied to develop translation and exegetical skills. Several chapters from the New Testament will be translated each semester. The student will also begin working with Greek word studies and basic exegetical tools. **Prerequisite: BS 250: Greek I; BS 260: Greek II; BS 350: Greek III**

3 Credits

BL 302 HEBREW I: BEGINNING GRAMMAR
The first of two semesters covering the basic grammar Biblical Hebrew. Emphasis will be on vocabulary and memory work necessary for basic translation skills. This course is designed to equip the student to begin to read selected passages the Hebrew Bible.

3 Credits

BL 303 HEBREW II: BEGINNING GRAMMAR
The second of two semesters covering the basic grammar Biblical Hebrew. Emphasis will be on additional vocabulary and advanced memory work necessary for basic translation skills. This course is designed to equip the student to begin to read and translate the book of Ruth from the Hebrew. **Prerequisite: BS 370: Hebrew I**

3 Credits

BUSINESS

BUS 115 INTRODUCTION TO BUSINESS* / **
This course is a survey of business, including the major operations of production, marketing, finance, and human resource management. The economic, social, and political environment of business will be examined.

3 Credits

BUS 131 PRINCIPLES OF LEADERSHIP AND MANAGEMENT
This course focuses on the aspect of leadership in business and management from a Christian perspective. Topics include leadership skills for motivation, organizational change, teamwork, empowerment, ethics, communication, decision-making, conflict management, and diversity. Personality traits will be examined and how personalities contribute to team dynamics.

3 Credits

BUS 200 ECONOMICS FOR THE MANAGER**
This course focuses on the use of economics in making managerial decisions; both within an organization, and in the larger market arena. Issues involving scarcity and choice, the United States economy, price, production, cost, competition, money, income, business cycles and international trade are included. The interaction between economics and organizations is emphasized.

3 Credits

BUS 205 FUNDAMENTALS OF ACCOUNTING*
This is an intensive course sequence in the fundamental principles of accounting emphasizing the accounting cycle, journalizing, posting, trial balance, financial statements, plant and intangible assets, depreciation, inventories, accounting systems, payroll, and taxes. **Prerequisite: Confident knowledge of computers and applications; M 090 Introductory Algebra or M 108 Business Mathematics.**

4 Credits

BUS 210 SMALL BUSINESS ENTREPRENEURSHIP*
This course is designed to equip the student to understand basic principles of entrepreneurship, produce a feasibility analysis and a well-conceived business plan, explain steps / components of launching a business and operating it through the first years, the psychology of the successful entrepreneur, and the advantages of a franchise and knows how to research best options. **Prerequisite: BUS 115: Introduction to Business.**

3 Credits

BUS 215 HUMAN RESOURCE MANAGEMENT*
This course is an overview of all the major functions of human resources including recruitment and retention, training and development, motivation, performance appraisals, compensation management, and labor relations.

3 Credits

- BUS 231 SALES AND MARKETING***
 This course uses organizational mission to develop a marketing approach to reach potential constituencies with image, product and service that will cause those constituencies to utilize the organization to meet their perceived needs in a manner that is profitable to the organization. **Prerequisite: BUS 115: Introduction to Business**
- 3 Credits**
- BUS 235 BUSINESS LAW AND ETHICS* / ****
 This course provides a fundamental knowledge of the legal, ethical, and professional business environments. Contract law, property law, crimes, torts, and organizational forms are the core areas covered.
- 3 Credits**
- BUS 245 CUSTOMER SERVICE MANAGEMENT***
 This course is an overview of proven principles that create customer satisfaction and loyalty. Covered topics include customer relationship management, complaint handling, service design and delivery, and quality issues.
- 3 Credits**
- BUS 265 INTRODUCTION TO BUSINESS FINANCE**
 This course introduces students to the principles of finance through application of financial concepts in business decisions. Topics include capital budgeting, cash flow, financial ratio analysis, time value of money, working capital management, and personal finance. **Pre-requisite: BUS 205 Fundamentals of Accounting.**
- 3 Credits**
- BUS 331 BIBLICAL IMPLICATIONS FOR LEADERSHIP**
 This course is designed to equip the student lead from a biblical perspective in the areas of personal, ministerial and professional relationships. The student will study the books of Ezra and Nehemiah, specifically looking for leadership qualities and decision making, to understand the importance of godly leadership, and the responsibilities therein, when facing difficult challenges in life, ministry and professional vocation. Students will be introduced to leadership concepts and warnings in order to aid in their success as a leader.
- 3 Credits**
- BUS 335 ORGANIZATIONAL MANAGEMENT**
 This course will focus on operations in an actual business setting. Topics discussed will include strategy, process flow, forecasting, scheduling and planning, and inventory management. At the end of the course the student will be able to understand execution of an operations strategy and be able to create a plan to organize and improve operations within a company.
- 3 Credits**
- BUS 340 PRINCIPLES OF MANAGEMENT ****
 A study of the five parts of managing organizations' planning, organizing, staffing, leading, and controlling/evaluating; with the study of principles for application to both not-for-profit and for-profit organizations and applications in organizations with references to Scripture.
- 3 Credits**
- BUS 375 NON-PROFIT LEADERSHIP**
 Grounded from a biblical perspective, this course is designed to create a variety of ministries and community programs that reach and serve people from all walks of life. Most of these ministries are implemented through a non-profit business model. Therefore, this course teaches the student how to start a non-profit initiative, gain non-profit status, convene community members, leverage funding, design programs that meet specific needs and then implement and evaluate the ministry/program. Students will understand funding streams, stewardship of public money and appropriate modes of non-profit business models and leadership.
- 3 Credits**
- BUS 430 CURRENT ISSUES IN MANAGEMENT****
 This course is a modular course for managers allowing them to build upon the principles of management to study the current trends and developments in the field of management as found in business currently and in the thinking of writers in the field.
- 3 Credits**

BUS 435 TEAMS AND THE WORK PROCESS**
This course explores the organization of work in the implementation of the strategic plan with work analyzed for how human efforts in teams and other small groups of various compositions and other structures can effectively bring that work to a quality level of completion as defined by the end-user.

3 Credits

BUS 445 CONSUMER BEHAVIOR
This course prepares students to analyze consumer purchasing behavior as it relates to the development of marketing mix programs. Important considerations include economic, psychological, cultural, cognitive, and social factors. Focus will include a review of the impact of digital marketing on consumer purchasing.

3 Credits

BUS 495 BUSINESS PRACTICUM
This course is a planned and supervised work-learning experience in a business, industry, government, or community service agency that is related to the field of business management.

3 Credits

BUS 4XX ADVANCED BUSINESS ELECTIVE
This course elective is reserved for advanced business topics not offered on a normal semester basis.
Prerequisites: BUS 115: Introduction to Business or by the approval of the Professor.

3 Credits

CAPSTONE

CAP 250 ASSOCIATE LEVEL CAPSTONE
The Associate Level Capstone Course is an in-depth, student-centered academic experience that requires the integration of theory and practical experience. Students will demonstrate an understanding of their knowledge by applying it to a specific project.

2 Credits

CAP 450 BACHELOR LEVEL CAPSTONE
The Bachelor Level Capstone Course is an in-depth, student-centered academic experience that requires the integration of theory and practical experience. Students will demonstrate an understanding of their knowledge by applying it to a specific project.

3 Credits

CHURCH DEVELOPMENT AND EDUCATION

CD 301 INTRODUCTION TO CHURCH GROWTH / PLANTING
An introduction to church growth, with emphasis on its terminology, principles, and methods. Also, an introduction to church planting, giving emphasis to the biblical and strategic foundations of planting a New Testament church.

3 Credits

CD 305 CULTURAL SETTING FOR MINISTRY
A study of and exposure to the sociological, psychological, and community factors that affect the church's ministry in a given area of North America.

3 Credits

CD 406 SPECIAL TOPICS IN INTERCULTURAL STUDIES
A general survey of current affairs and historical issues that affect, both positively and negatively, the work of missions in the intercultural setting. The course is designed to help the student be aware of the larger picture of political, sociological, and religious issues prior to attempting a mission's practicum.

3 Credits

CD 408 MISSIONS PRACTICUM
Experience in a selected church field with assigned reading material and supervision by a delegated pastor or an associational or state leader. This pastor/leader must have training and experience in missions. Students will have supervision and oversight by the person assigned by the Academic Affairs Committee.
Prerequisites: All 200 and 300 level courses for this major.

3 Credits

- CE 101 SPIRITUAL FORMATIONS I**
This 1-hour mandatory course seeks to aid the disciple of Christ in making sound biblical decisions for their life. The course includes weekly devotions, Bible reading and daily journal entries throughout the semester. This is a Pass or Fail course.
1 Credit
- CE 102 SPIRITUAL FORMATIONS II**
This 1-hour mandatory course seeks to continue the disciplines learned in CE 100 will further the disciple's understanding and appreciation of their relationship with God in Christ Jesus. Content and textbook will be determined by the professor/mentor of this course. This is a Pass or Fail course.
1 Credit
- CE 201 HOMILETICS I**
A course in principles of expository preaching, emphasizing content, style, and delivery of sermons.
3 Credits
- CE 202 EVANGELISM, DISCIPLESHIP, AND MISSIONS****
A study in biblical, historical, and practical concepts of evangelism and discipleship with special emphasis upon the motives and methods of personal evangelism and discipleship programs in the local church.
3 Credits
- CE 203 BIBLICAL INTERPRETATION****
A study in the principles of biblical interpretation. The laws which govern the interpretation of the Bible are analyzed and demonstrated with emphasis on contextual interpretation within the grammatical-historical method.
3 Credits
- CE 205 PASTORAL MINISTRY**
A study of the pastoral duties and problems of the modern pastor, with emphasis placed on small or rural churches. This course will develop a biblical perspective on the minister's personal life, library, work schedule, as well as conducting weddings and funerals, and administering the ordinances of Baptism and the Lord's Supper. Emphasis will be given to problems arising from regular duties as well as those the environment creates.
3 Credits
- CE 240 CHURCH INTERNSHIP/LEADERSHIP****
This course is designed to put the student in an internship outside of his/her cultural context to give practical experience to the program of study, or to put the student in the context of teaching theology in a church setting away from the campus.
3 Credits
- CE 265 CHURCH FINANCE**
This course introduces students to the principles of finance through application of financial concepts in business and Church decisions. Topics include capital budgeting, cash flow, financial ratio analysis, time value of money, working capital management, and personal finance. **Pre-requisite: BUS 205 Fundamentals of Accounting.**
3 Credits
- CE 302 HOMILETICS II**
This course is a continuation of CE 201 Homiletics. The course seeks to sharpen the student's skills in sermon preparation and delivery in a preaching laboratory setting. **Prerequisite: CE 201.**
3 Credits
- CE 308 CHURCH MINISTRY PRACTICUM**
A practicum directed by the College providing on-site pastoral/ministry experience. The methodology will include supervised research on the culture of ministry in the United States. Practicum includes leading a formal church or parachurch ministry for the semester.
3 Credits

CE 331 BIBLICAL IMPLICATIONS FOR LEADERSHIP
This course is designed to equip the student lead from a biblical perspective in the areas of personal, ministerial and professional relationships. The student will study the books of Ezra and Nehemiah, specifically looking for leadership qualities and decision making, to understand the importance of godly leadership, and the responsibilities therein, when facing difficult challenges in life, ministry and professional vocation. Students will be introduced to leadership concepts and warnings in order to aid in their success as a leader.

3 Credits

CE 375 CHURCH ADMINISTRATION/NON-PROFIT LEADERSHIP
Concepts of leadership applied to the organization of local churches, with special emphasis given to the work and relationship of the pastor to the administrative structure, function, and mission of the church.

3 Credits

CE 403 PRINCIPLES OF CHRISTIAN COUNSELING
Studies the principles and techniques of counseling that arise in the typical church, including but not limited to pre-marital, marital, crisis, and grief counseling. Explores the theology out of which counseling in the church grows.

3 Credits

CE 405 CONFLICT RESOLUTION
This course will explore the use of biblical principles for seeking prevention and change in various settings related to interpersonal conflict within the local church. Students will explore various management theories; learn to classify various types of interpersonal conflict; learn to articulate the theological and philosophical basis for conflict management.

3 Credits

CE 415 YOUTH MINISTRY COUNSELING
This course explores disciple-making principles that apply to the spiritual, physical, emotional, intellectual, and social needs of youth as a basis for developing a disciple ministry in a local church. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

CE 4XX ADVANCE CHURCH EDUCATION ELECTIVE
This course elective is reserved for advanced Church Education topics not offered on a normal semester basis.

3 Credits

COMMUNICATIONS

COMX 111 INTRODUCTION TO PUBLIC SPEAKING* / **
This course is intended to help students develop skills in speaking, organizing thoughts, and listening. Major emphasis is placed on the preparation and presentation of formal speeches.

3 Credits

COMX 115 INTERPERSONAL SKILLS*
This course is designed to help students develop an understanding of the fundamentals of interpersonal communication theory and to learn useful skills that will enable them to be more effective in establishing healthy interpersonal relationships in their personal lives and professions.

3 Credits

WRIT 100 COMPOSING MINDFULLY: READING, REASONING, AND WRITING* / **
This course assists students in the preparation for academic reading, critical thinking, and writing expected in transfer and associate-degree classes.

4 Credits

WRIT 101 COLLEGE WRITING I* / **
This course prepares students for success in a wide variety of academic and vocational writing concerns. The writing process, formal voice, audience concerns, close reading strategies, effective styles and techniques, and the use of the computer as a writing tool are covered. Asserting and supporting a central claim and using MLA documentation and format are addressed. **Prerequisite: WRIT 095 Developmental Writing or appropriate placement on ACCUPLACER, ACT or SAT examination scores.**

3 Credits

WRIT 101S COLLEGE WRITING I STUDIO*

This course is paired with WRIT 101 College Writing I. The studio is an intensive study of a variety of writing concepts and strategies designed to extend the WRIT 101 curriculum. **Co-requisite: WRIT 101 College Writing I. Pre-requisite: WRIT 101S or WRIT 100 placement.**

1 Credit

WRIT 201 COLLEGE WRITING II* / **

This course provides experience in writing essays based on close readings of more demanding texts. Students will come to understand more fully the intellectual demands of an academic discourse community by preparing essays designed to meet more rigorous expectations. WRIT 201 is designed to prepare transfer students to succeed in their junior- and senior-level courses by exposing them to Modern Language Association (MLA) and American Psychological Association (APA) documentation, critical thinking strategies, and logical construction of arguments. Students will complete developed essays that emphasize writing as a process of drafting and revising. **Prerequisite: WRIT 101.**

3 Credits

EXERCISE SCIENCE**XSCI 121 HUMAN ANATOMY AND PHYSIOLOGY**

This course is designed to help students understand Human Musculoskeletal anatomy, basic physiology of all organ systems with emphasis on cardio-pulmonary, musculoskeletal and nervous systems, and the principles of cardio, strength, flexibility.

3 Credits

XSCI 131 FITNESS ASSESSMENT

This course is designed to help students effectively interview clients and administer Health Screening Questionnaires; use basic assessment tools to evaluate cardiopulmonary function, strength, flexibility and balance; recognize need and be able to adapt program for various populations (age, health status); and understand Personal Liability Issues including limits and scope of skills and need for referral.

2 Credits

XSCI 141 PROGRAM DESIGN

This course enables students to communicate professionally and develop rapport with clients; prepare client folders & meet basic written documentation standards; identify and address muscular imbalances through safe exercise; and interpret and safely apply current research to client programs.

2 Credits

XSCI 149 LIFESTYLE MANAGEMENT

Lifestyle Management is an introductory course to physical fitness and wellness. This class fulfills the physical education requirement. The focus is on altering a person's present lifestyle to a healthier degree of wellness. Two major aspects of daily life affecting one's health, exercise and diet, will be the focus. Additional topics such as stress reduction, preventing and treating exercise related injuries, environmental effects on exercise, and exercise for special populations will also be addressed. The student will be required to complete pre and post physical fitness testing to determine their fitness level. The student will develop and participate in an exercise program during the length of the course; thus, self-motivation will play an important role in completing the course.

3 Credits

XSCI 221 CPR, FIRST AID, AND AED

This course enables students to identify when action is needed and take appropriate action in event of health emergency; provide a basic understanding of CPR and First Aide Techniques; understand personal liability issues; and meet American Heart Association or Red Cross Standards for certification.

1 Credit

XSCI 231 BASIC SPORTS NUTRITION

This course enables students to understand macro nutrients and vitamins; roles and effects of protein, carbs and fats on the body/hormones/insulin/etc.; instructions pertaining to dieting, meal preparation, water intake, counting macronutrients; and to demonstrate professionalism when communicating to clients.

3 Credits

XSCI 241 FITNESS AND CERTIFICATION PREPARATION

This course is designed enable the student's understanding of Code of Ethics of Certifying Organization; understanding of personal liability issues and limits to scope of skills; to successfully pass the certification exam, pass the Certification Test or Mock Test, to prove competency, and understanding requirements of maintaining professional certification.

2 Credits

XSCI 251 KINESIOLOGY AND EXERCISE TECHNIQUE

This course is designed enable the student's understanding of origin/insertion and action of all major muscle groups; principles of the kinetic chain and how it applies to the planes of movement principles of cardio, strength, and flexibility; and principles of cardio, strength, flexibility.

3 Credits

HISTORY

HSTA 101 AMERICAN HISTORY I* / **

A survey of the great ideas of Western Civilization that have battled relativism, atheism, materialism, and state-worship throughout the centuries.

3 Credits

HSTA 102 AMERICAN HISTORY II* / **

A study of the U.S. Constitution including its creation and ratification by the Founding Fathers and Interpretation to the present.

3 Credits

HSTR 101 WESTERN CIVILIZATION I* / **

This course is a survey of the major developments of Western society from classical times through the Renaissance. Units covered include the early history of the Middle East, classical Greece and Rome, the Middle Ages, Christianity, and early modern Europe through the Renaissance. Social and cultural developments are an integral part of this course.

3 Credits

HSTR 102 WESTERN CIVILIZATION II* / **

This course is a history of Western society from the Protestant Reformation to the present. This course covers such major events as European absolutism, the French Revolution, 19th century politics and industrial developments, the two world wars of the 20th century, and postwar developments. This course balances economic and political history with social developments.

3 Credits

HSTR 201 INTRODUCTION TO CHURCH HISTORY

A survey of the development of the Christian church from apostolic time to the present. Special consideration is given to important events, notable persons, the development of the Roman Catholic church, the Reformation, and missionary expansion.

3 Credits

HUMANITIES

LIT 110 INTRODUCTION TO LITERATURE*

This course is an introduction to the study of literature and literary forms. This course will focus on understanding literary texts using a variety of approaches for critical analysis and understanding some basic assumptions about major movements in literary criticism. **Prerequisite/Corequisite: WRIT 101 College Writing I.**

3 Credits

LIT 210 AMERICAN LITERATURE I*/ **

This course is a survey of selected works and writers of American literature from 1492 to the Civil War. Major movements in American literature and the ideas associated with them from cultural, social, and historical perspectives will be examined. **Prerequisite/Co requisite: WRIT 101 College Writing I.**

3 Credits

- LIT 211 AMERICAN LITERATURE II***
 This course covers American Literature from 1865 to contemporary times, is a critical reading/writing/thinking intensive sophomore level course. The focus is placed upon recognizing and understanding literary terms, approaches to critical analysis, and understanding basic assumptions about major moments and movements in Post Reconstruction "American" literary history and criticism. The premise is that we will examine important elements of fiction, poetry, and drama to better understand what they offer, to understand how they are constructed, to comprehend why they continue appeal to readers; and finally, why they are distinctly American in substance and form. We will read representative selections, analyze and discuss philosophies, societal mores, social milieus and social concerns.
Prerequisite: WRIT 101 College Writing I.
- 3 Credits**
- LIT 223 BRITISH LITERATURE*/ ****
 In this course the role of mythical and cultural elements will be examined in an attempt to better understand the conventions and cultures which comprise English literature from the Old English period through the 19th century. How these texts still figure in the 20th century as pieces of Western culture's collective consciousness will be examined. **Prerequisite: WRIT 101 College Writing I.**
- 3 Credits**
- LIT 305 LITERATURE OF C. S. LEWIS****
 This course explores the life and literature of C. S. Lewis in order to gain perception into his theology, the various genres in which he wrote, and the principles that make his writings meaningful. The study provides an in-depth examination of the literature and historical time frame for this literary period. Students will engage in a process of critical reading, responding, analyzing, interpreting, writing, and research.
Prerequisite: LIT 110: Introduction to Literature.
- 3 Credits**
- MUSI 100 MUSIC IN WORSHIP**
 This course is a study of music in worship from biblical times to the present. Comparison of liturgies and orders of worship and planning worship programs for various occasions.
- 3 Credits**
- MUSI 101 ENJOYMENT OF MUSIC* / ****
 This course is an introduction to musical elements, forms, composers, and stylistic periods. Students develop listening skills to increase understanding and knowledge of music in general.
- 3 Credits**
- MUSI 105 MUSIC THEORY I***
 This course is a study of the fundamentals of music theory rhythm, melody, harmony, tone, color, and form. An introduction to the piano may be included where students will learn scales, keys, intervals, triads, clefs, meter rhythm and some basic harmony. The student will also develop fluency in reading and writing musical notation.
- 3 Credits**
- PHIL 101 INTRODUCTION TO PHILOSOPHY: REASON AND REALITY* / ****
 This course is an introduction to the theories, methods, and issues of philosophy. Areas explored include logic, metaphysics, aesthetics, epistemology, ethics, and religion.
- 3 Credits**
- PHIL 110 INTRODUCTION TO ETHICS: PROBLEM OF GOOD AND EVIL* / ****
 This course introduces major theories that dominate moral philosophy, including cultural relativism, subjectivism, divine command theory, natural law theory, psychological egoism, ethical egoism, utilitarianism, Kantian theory, social contract theory, and virtue theory. Fundamentals of logic, including inductive reasoning, deductive reasoning, and logical fallacies are emphasized.
- 3 Credits**
- PHIL 3XX ADVANCE PHILOSOPHY ELECTIVE**
 This course elective is reserved for advanced philosophical topics not offered on a normal semester basis.
Prerequisites: PHIL 110: Introduction to Philosophy
- 3 Credits**

RLST 100 INTRODUCTION OF THE STUDY OF RELIGIONS*

This course is an introduction to the theories, origin, nature, and function of religion throughout the world. Traditional religious expressions such as ritual, myth, sacred writings, and ethics are covered. Emphasis will be placed on multiculturalism through a comparative analysis of major world religions including Christianity, Judaism, Islam, Hinduism, Taoism, Confucianism, African religions, and ancient religions of the world.

3 Credits

MATH

M 065 PRE-ALGEBRA

A refresher course in math concepts and operations and includes whole numbers, fractions, decimals, percentages, ratios/proportions, measurements, some aspects of geometry, and an introduction to signed numbers. This class is designed for students who have basic arithmetic skills but need further preparation for higher-level mathematics. Students will work individually with tutors and must pass with 75% or better by the end of the semester to be eligible to enroll in M 090 Introductory Algebra. **This is a remedial course taken as needed based on testing.**

3 Credits

M 090 INTRODUCTORY ALGEBRA

This course is designed for students who already have a solid understanding of basic arithmetic, fractions, and decimals. Topics covered include real numbers and their properties, linear equations and inequalities with applications, systems of equations and inequalities with applications, graphing linear equations and inequalities, exponents, and operations with polynomials. **Prerequisite: M 065 Pre-algebra or appropriate placement on ACCUPLACER test. This is a remedial course taken as needed based on testing.**

3 Credits

M 095 INTERMEDIATE ALGEBRA

This course covers factoring, rational expressions and their operations with applications, equations and inequalities containing absolute values, synthetic division, graphing, rational exponents, and radical expressions and their operations with applications. **Prerequisite: M 090 Introductory Algebra or appropriate placement on ACCUPLACER test. This is a remedial course taken as needed based on testing.**

4 Credits

M 105 CONTEMPORARY MATH

This course will cover ideas in mathematics and their applications to other disciplines. Topics covered include ideas from set theory, logic, elementary statistics and probability, combinations, and permutations. This class is intended for students not expecting to enroll in additional math classes. **Prerequisite: M 095 Intermediate Algebra, or appropriate placement on ACCUPLACER test (score of 66 or more).**

3 Credits

ML 105 MATH LAB

This is a co-requisite lab to be taken with M105--Contemporary Mathematics. This 1-hour lab will allow the student to have access to their instructor as they work through the M105 assignments.

1 Credit

M 121 COLLEGE ALGEBRA

This course covers the concept of functions; complex numbers; and solving systems of equations, sequences, and series. Functions investigated include linear, quadratic, polynomial, exponential, and logarithmic. **Prerequisite: M095 Intermediate Algebra, or appropriate placement on ACCUPLACER test.**

4 Credits

STAT 216 INTRODUCTION TO STATISTICS

Traditional and resistant estimators of location and spread, fundamentals of inference using randomization and classical methods, confidence intervals, and tests of hypotheses. **Prerequisites: M 095 Intermediate Algebra or M 105 Contemporary Mathematics or appropriate placement scores.**

4 Credits

NEW TESTAMENT

- NT 101 NEW TESTAMENT SURVEY I: LIFE OF CHRIST (GOSPELS)****
A study of the life and ministry of Jesus in the Gospels of Matthew, Mark, Luke, and John.
3 Credits
- NT 202 NEW TESTAMENT SURVEY II: PAULINE EPISTLES****
A survey of Paul's epistles. These are considered from the standpoint of the author, purpose, date, occasion, destination, and content.
3 Credits
- NT 220 SURVEY OF THE NEW TESTAMENT****
A survey of the entire New Testament. This is considered from the standpoint of the author, purpose, date, occasion, destination, and content.
3 Credits
- NT 301 NEW TESTAMENT SURVEY III: GENERAL EPISTLES****
A survey of Hebrews, James, I, II Peter, I, II, III John, and Jude. These are considered from the standpoint of the author, purpose, date, occasion, destination, and content.
3 Credits
- NT 345 ROMANS**
This course is an upper level course exploring the New Testament book of Romans. The course will offer a cursory look at the history, background, authorship, and culture that provides the background for the epistle. The main focus will be a verse by verse exegetical approach in an effort to lay open the great truths contained therein. In exegeting every verse, great attention will be given to the understanding provided by New Testament scholars.
3 Credits
- NT 430 ACTS****
A study of the Acts of the Apostles that specifically follows the historical expansion of the church through doctrinal development, growth in understanding, evangelism and geographical expansion through the missionary activities of its members. We will become acquainted with the activities of the great church leaders of the first century, e.g., Peter, James and Paul.
3 Credits
- NT 4XX NEW TESTAMENT ELECTIVE**
An interpretation of a specific book or section of the New Testament not offered on a regular basis. A study of the historical back-ground and a detailed analysis of the material involved are included in this course. Course may be repeated because content varies. **Prerequisite: must have completed the appropriate survey course.**
3 Credits

OLD TESTAMENT

- OT 101 OLD TESTAMENT SURVEY I: PENTATEUCH****
A study of the first five books of the Old Testament. Consideration is given to the historical background and to the authorship of these books, but the primary emphasis is on the interpretation of the biblical text.
3 Credits
- OT 202 OLD TESTAMENT SURVEY II: HISTORICAL BOOKS****
A study of the historical books (Joshua through Esther). Reviewing the emphasis of OT 101, this course includes the study of the conquest of the promised land and the establishment and development of the monarchy.
3 Credits
- OT 220 SURVEY OF THE OLD TESTAMENT****
A survey of the entire Old Testament. This is considered from the standpoint of the author, purpose, date, occasion, destination, and content.
3 Credits

- OT 301 OLD TESTAMENT SURVEY IV: WISDOM LITERATURE**
A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and Song of Songs.
3 Credits
- OT 302 OLD TESTAMENT SURVEY III: PROPHETIC LITERATURE**
A study of the books of Isaiah through Malachi. The historical background, theological truths, and the development of messianic hope in these books are emphasized.
3 Credits
- OT 4XX OLD TESTAMENT ELECTIVE**
An interpretation of a specific book or section of the Old Testament not offered on a regular basis. A study of the historical background and a detailed analysis of the material involved are included in this course. Course may be repeated because content varies. **Prerequisite: Students must have completed the appropriate survey course.**
3 Credits

PERSONAL ENRICHMENT/ NO CREDIT

- NC 021 SUPPLEMENTAL INSTRUCTION/ACADEMIC SUPPORT FOR MATHEMATICS***
This course is a review of topics in Prealgebra, Introductory Algebra, Intermediate Algebra and study skills to support student success in math courses.
0 Credits
- NC 098 SUPPLEMENTAL WRITING LAB***
This course is a Co-requisite with 100-level writing courses for students who pass WRIT 100 Composing Mindfully: Reading, Reasoning, and Writing with grades of "C+", "C", or "C-". Students who pass WRIT 100 with grades of "C+", "C", or "C-" advance to 101-level writing courses with a co-requisite lab requirement of NC 098 Supplemental Writing Lab. Students will schedule two hours per week of writing lab time with the Developmental Reading and Writing instructor in the Center for Academic Success. During lab time, students will work on the assignments for their 101-level writing course, receiving just-in-time remediation. Students are required to take NC 098 the subsequent academic semester they are enrolled in classes after having passed WRIT 100 with a grade of "C+", "C", or "C-".

PSYCHOLOGY/COUNSELING AND SOCIOLOGY

- PSYX 100 INTRODUCTION TO PSYCHOLOGY***
This course is an introduction to the methods of study in psychology, cognitive science, and neuroscience, including an overview of physiological aspects of behavior, sensation, perception, research methodology, statistics, learning principles, motivation, intelligence, cognition, abnormal behavior, personality, therapy, and social psychology.
3 Credits
- PSYX 182 STRESS MANAGEMENT**
This course examines the interrelationship of human stress and emotions on health and performance. Explores theories, research and strategies to enhance human performance and manage stress.
3 Credits
- PSYX 230 DEVELOPMENTAL PSYCHOLOGY***
This course is an introduction to the theories of human development across the lifespan, with an emphasis on developmental research methodology. **Prerequisite: PSYX 100 Intro to Psychology.**
3 Credits
- PSYX 232 COUNSELING THEORY****
This course will provide an overview of major theories in counseling and psychotherapy from a biblical perspective. This course will examine the historical context of secular psychology and the rise of Christian counseling. Students will develop criteria for evaluating theories using a biblical framework and formulate their own theory of Christian counseling.
3 Credits

PYSX 235 INTRODUCTION TO COUNSELING**

This course introduces the biblical principles of counseling and outlines the process by which Christian leaders can counsel people with specific problems. The course also provides an introduction to the counseling profession from a Christian perspective, explores how biblical and psychological principles may be integrated and applied to counseling issues, and describes the nature and role of the counselor as a person and as a professional.

3 Credits

PSYX 310 PSYCHOLOGY OF ADDICTION

This course is designed to help students develop an understanding of addictions from a Biblical and psychosocial perspective. This course will focus on a range of addictive disorders including drugs, alcohol, and gambling as well as other behaviors (e.g., social media, internet use, binge eating, hoarding). Students will investigate the complex disease process of use, misuse, and addiction through a family systems lens. Relevant insights from self-help movements, rehabilitation, and treatment philosophies will also be addressed. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

PSYX 320 CRISIS COUNSELING**

This course will explore historical and contemporary theory and methodology of crisis intervention. Specific emphasis will be given to understand situational and maturational crises, and the Christian implications of crisis counseling. The student will be introduced to the basic process and application of Biblical crisis intervention. The course will include such topics as: death, suicide, abuse, and helping children through crisis or trauma.

3 Credits

PSYX 330 HUMAN SEXUALITY**

Course provides an overview of human sexuality issues, including the nature of sexuality, sexuality practices and experiences, and appropriate and healthy boundaries for the Godly expression of sexuality. Includes views of sexual issues from a Christian and Biblical perspective, and various understandings and applications of Scripture toward challenging areas of human sexuality. Prerequisites: None (Credit for Introduction to Psychology and Counseling Skills I and II preferred)

3 Credits

PSYX 331 BIBLICAL IMPLICATIONS FOR LEADERSHIP

This course is designed to equip the student lead from a biblical perspective in the areas of personal, ministerial and professional relationships. The student will study the books of Ezra and Nehemiah, specifically looking for leadership qualities and decision making, to understand the importance of godly leadership, and the responsibilities therein, when facing difficult challenges in life, ministry and professional vocation. Students will be introduced to leadership concepts and warnings in order to aid in their success as a leader.

3 Credits

PSYX 340 CROSS-CULTURAL COUNSELING**

This course will focus on the impact and implications of ethnicity in family therapy assessments and counseling. This course will emphasize the importance of self-awareness of one's own personal culture and ethnic background. A primary goal of this course is to develop a general understanding of various ethnicities and a specific understanding of their dynamics in family functioning. Also various issues surrounding the counselor's role and relationship with families of different ethnicities will be explored in this course.

3 Credits

PSYX 345 SPORT PSYCHOLOGY

This course is designed to provide students with an in-depth view of the theoretical and applied aspects of the psychology of sport and exercise. The emphasis is on providing knowledge and skills necessary to improve athletic performance, enhance health and well-being, and understand personal and situation variables in the exercise environment as related to the psychological development of the individual. **Prerequisite: PSYX 100: Intro to Psychology.**

3 Credits

PSYX 400 PRINCIPLES OF CHRISTIAN COUNSELING**

This course studies the principles and techniques of counseling that arise in the typical church, including but not limited to pre-marital, marital, crisis, and grief counseling. Explores the theology out of which counseling in the church grows. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

PSYX 405 CONFLICT RESOLUTION

This course will explore the use of biblical principles for seeking prevention and change in various settings related to interpersonal conflict within the local church. Students will explore various management theories; learn to classify various types of interpersonal conflict; learn to articulate the theological and philosophical basis for conflict management. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

PSYX 410 MARRIAGE AND FAMILY COUNSELING**

This course focuses on the importance of the family as the foundational biblical and social institution. Students will develop an understanding of the biblical teaching on marriage and family, skills for assessment and counseling, and resources for referring as necessary to build healthy marriages and families. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

PSYX 415 YOUTH MINISTRY COUNSELING

This course explores disciple-making principles that apply to the spiritual, physical, emotional, intellectual, and social needs of youth as a basis for developing a disciple ministry in a local church. **Prerequisite: PSYX 100 Intro to Psychology**

3 Credits

PSYX 420 END OF LIFE ISSUES

This course is an introduction to attitudes and perspectives on death and dying, including specific topics on historical and cross-cultural aspects; sociological forces; health care systems; living with life-threatening illness; medical ethics; dying in a technological age; survivors and understanding the experience of loss; funerals; the law and death; death in the lives of children, adolescents, and adults; suicide; risks of death in the modern world; beyond death; and personal and social choices related to these issues. A selection of readings from classical and contemporary literature which are related to death and dying are offered for discussion.

3 Credits

PSYX 4XX ADVANCED PSYCHOLOGY ELECTIVE

This course elective is reserved for advanced psychology topics not offered on a normal semester basis. **Prerequisites: PSYX 100: Introduction to Psychology**

3 Credits

SOCI 101 INTRODUCTION TO SOCIOLOGY* / **

This course is a study of society and social interaction. Sociological methods, culture, socialization, social groups, social inequality, social institutions, collective behavior, and theories of social change. Social theories are integrated with individual topics.

3 Credits

SPORT MANAGEMENT

SPM 216 STATISTICS

This course introduces the student to traditional and resistant estimators of location and spread, fundamentals of inference using randomization and classical methods, confidence intervals, and tests of hypotheses. **Prerequisites: M 095 Intermediate Algebra or M 105 Contemporary Mathematics or appropriate placement scores.**

4 Credits

SPM 220 COACHING THEORY

This course examines the roles, qualifications, responsibilities, and skills required of coaches during the season and off season. Issues affecting coaches both on and off the field will be addressed

3 Credits

SPM 310 SPORT LAW

This course examines the managerial approach to legal issues and will examine the influences of current state and federal legislation, collective bargaining agreements, regulation agencies, employee-employer relations, contracts and educational enterprises in relation to sport management.

3 Credits

SPM 320 SPORT ETHICS

This course offers an introduction to ethics within the sporting context. The values promoted within sport will be examined along with common ethical dilemmas faced by those involved in sport. The course will cover issues ranging from fair play to sportsmanship to Title IX and drug use for performance enhancement.

3 Credits

SPM 330 SPORT OUTREACH

This course explains the inter-relationships between sport and religion while examining the impact of muscular Christianity and sport ministry in North America. Tools and guidelines for preparing, organizing and administering a sport ministry program will also be examined.

3 Credits

SPM 331 BIBLICAL IMPLICATIONS FOR LEADERSHIP

This course is designed to equip the student lead from a biblical perspective in the areas of personal, ministerial and professional relationships. The student will study the books of Ezra and Nehemiah, specifically looking for leadership qualities and decision making, to understand the importance of godly leadership, and the responsibilities therein, when facing difficult challenges in life, ministry and professional vocation. Students will be introduced to leadership concepts and warnings in order to aid in their success as a leader.

3 Credits

SPM 345 SPORT PSYCHOLOGY

This course is designed to provide students with an in-depth view of the theoretical and applied aspects of the psychology of sport and exercise. The emphasis is on providing knowledge and skills necessary to improve athletic performance, enhance health and well-being, and understand personal and situation variables in the exercise environment as related to the psychological development of the individual.

Prerequisite: PSYX 100: Intro to Psychology.

3 Credits

SPM 400 SPORT MARKETING

This course introduces the student to the relevant areas of marketing are applied to sport applications for spectator and participative sport organizations are given. Special emphasis is placed on strategic planning, product analysis, and the development and presentation of marketing packages to secure sponsorship.

3 Credits

SPM 410 SPORT FINANCE

This course introduces the economic marketing and finance theories applied to sport organizations, with special emphasis on the impact of sport upon the proximate community, and general development of cities and sport facilities. **Prerequisites: M 095 Intermediate Algebra or M 105 Contemporary Mathematics or appropriate placement scores**

3 Credits

SPM 420 ADMINISTRATION IN SPORT, RECREATION AND TOURISM

This course studies the problems and considerations involved in the successful management of sport and recreation programs. Areas considered include program planning, organization, leadership and evaluation, and current organizational trends.

3 Credits

SPM 430 PLAYER DEVELOPMENT

This course examines issues related to the holistic development of athletes. Topics to be examined include player safety, personal development, mental preparation, academic performance, team cohesion, and off-the-field conduct.

3 Credits

SPM 440 SPORT GOVERNANCE

This course provides an in-depth analysis of the history, development, and organizational structures of the agencies that govern amateur and professional sport. Initial and continuing eligibility, major governance areas, and current issues requiring policy revisions will be examined.

3 Credits

SPM 450 SOCIAL ISSUES IN SPORT MANAGEMENT

This course examines the social institution of sport and its consequences for the North American society; the social organization from play to professional sport; violence and discrimination; women and ethnic minorities in sport; and the socialization implications from participation in sports.

3 Credits

SPM 460 SPORT EVENTS AND FACILITIES MANAGEMENT

This course examines the current research related to planning, funding, and operating sporting events and sport/recreation facilities.

3 Credits

SPM 4XX ADVANCE SPORT MANAGEMENT ELECTIVE

This course elective is reserved for advanced Sport Management topics not offered on a normal semester basis. **Prerequisites: Completion of necessary courses pertaining to topic or by the approval of the Professor.**

3 Credits

THEOLOGY

TH 100 BASIC CHRISTIAN DOCTRINE

This course surveys the essentials of the faith, giving the student a firm grasp on seven key topics: The Doctrine of the Word of God, The Doctrine of God, The Doctrine of Man, The Doctrine of Christ, The Doctrine of the Application of Redemption, The Doctrine of the Church, & The Doctrine of the Future.

3 Credits

TH 201 SYSTEMATIC THEOLOGY I

This course introduces the student to the methodology of the study of theology (Prolegomena) and the doctrines of inerrancy of the Bible, revelation, God, humanity, and the person of Christ. The biblical foundation and the relevant historical developments are considered in construction of a Christian understanding of each doctrine

3 Credits

TH 301 SYSTEMATIC THEOLOGY II

This second course in systematic theology introduces the student to the doctrines of the work of Christ, salvation and the Christian life, the Holy Spirit, the church, and last things (eschatology). The biblical foundation and the relevant historical developments are considered in developing a comprehensive statement of Christian teaching concerning construction of a Christian understanding of each doctrine. It is highly **suggested** that students take TH 200 Systematic Theology I before taking this course, but it is not required.

3 Credits

TH 303 CHRISTIAN APOLOGETICS**

This course investigates the essence of Christianity and the nature of its defense. Analyzes various approaches with emphasis on developing a personal apologetic that is biblically sound and internally consistent.

3 Credits

TH 307 BIBLICAL ETHICS

This course studies major ethical teachings of the Bible with attention to their practical and contemporary application. Addresses the theme of Christian responsibility in today's world, based on the premise that biblical interpretation is not complete until the teachings of the Bible inform the life situation of the student.

3 Credits

TH 400 CULTS & COMPARATIVE RELIGIONS

This course surveys the major cults impacting contemporary American culture and a comparative study of the major religions of the world. **Prerequisites: TH 200: Systematic Theology I and TH 210: Systematic Theology II or by the approval of the Professor.**

3 Credits

TH 4XX ADVANCED THEOLOGY ELECTIVE

This course elective is reserved for advanced theological topics not offered on a normal semester basis.

Prerequisites: TH 200: Systematic Theology I and TH 300: Systematic Theology II or by the approval of the Professor.

3 Credits

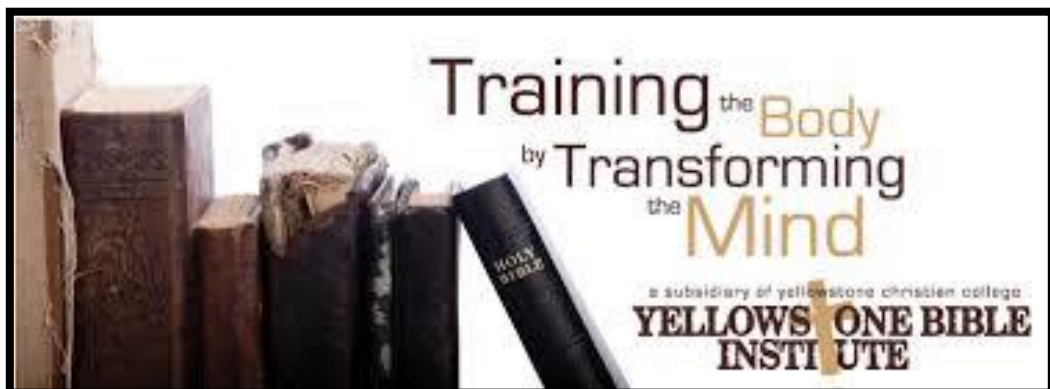
9. YELLOWSTONE BIBLE INSTITUTE

Evening, Adult Bible and Theology Education

Professional Certification and Personal Enrichment

Yellowstone Bible Institute (YBI) is the lay church leadership track of Yellowstone Christian College. The following courses are designed for adult learners, actively involved in their churches, wanting training in theological and practical areas.

YBI courses in this area are taken for Professional Certification or Personal Enrichment. The Certification track consists of five required core classes and three or more elective classes. Each class taken for certification is one unit. The Enrichment track is purely ala cart; any class may be chosen at any time. Each class taken for enrichment is an audit, receiving no college credit.



YBI Course Descriptions

All Courses are 1 Unit, One Evening for Five Weeks, Non-Credit
These classes are not classes designed for traditional YCC students, but adult church leaders who wish to enhance their knowledge.

YBI 101 Church Administration

This course provides a basic overview of best practices including financial safeguards, interactions between the opposite sex and with minors, effective communication, and other related scenarios.

YBI 102 Counseling

This course will provide the student with a basic introduction to Biblical counseling. Conflict resolution, grief counseling, marriage counseling, and dealing with depression and addictions will all be introduced. The focus of the course will be developing an empathic, authentic, and transforming church community

YBI 103 Pastoral Leadership

This course is an overview of best practices for pastors and staff leadership. It is also designed for lay leadership such as elders, deacons, committee chairs, and teachers. Common themes across multiple leadership posts are explored.

YBI 104 Survey of the Gospels

This course will examine the four gospels, the life of Christ, and the purpose and theme of each gospel; providing the student with the tools necessary to harmonize the gospels and their unique, yet similar messages.

YBI 105 Basic Hebrew

This course will provide the student with an introduction to Biblical Hebrew. It will cover the vocalization of the alphabet and vowel system, with an aim of providing the student with the skills to perform relevant word studies and utilize interpretative Biblical tools in personal study and ministry preparation.

YBI 106 Basic Greek

This course will provide the student with an introduction to Biblical Greek. It will cover the vocalization of the alphabet and vowel system, with an aim of providing the student with the skills to perform relevant word studies and utilize interpretative Biblical tools in personal study and ministry preparation.

YBI 107 Biblical Archaeology

This course will survey archeological findings and information that will inform and enhance the student's understanding of the geographic, linguistic, and cultural context of the Biblical record.

YBI 108 Biblical Ethics

This course will identify cultural ethical issues relevant to the church, and give the student foundational Biblical principles designed to serve as ethical and moral guides.

YBI 109 Discipleship

This course will identify the Biblical basis for discipleship in the Christian life, and train the student how to grow as a disciple while equipping the student to disciple others.

YBI 110 Missions & Evangelism

A study in biblical, historical, and practical concepts of evangelism with special emphasis upon the motives and methods of personal evangelism and programs in the local church. The mission field, both local and international, will be explored within the worldview of those cultures.

YBI 111 Church Planting

This course will provide fundamental principles necessary for a healthy church plant. It will focus on the necessity of kingdom building through the expansion of the church, offering practical, financial, marketable, Biblical, and logistical training for healthy new churches

YBI 112 World Religions / Apologetics

This course will survey the major non-Christian religious systems of the world to equip the student to intelligently interact with those of other cultures and religious worldviews, preparing the student to give an informed defense of the Christian faith.

YBI 113 Life of Christ

This course will introduce the student to the life and ministry of Jesus covering all aspects regarding his ministry, death, burial, resurrection, and ascension.

YBI 114 I Timothy

This course will explore the letter written to Timothy, and how the young minister was to implement church doctrine, holy living, offices, and discipline.

YBI 201 Bible Study Methods

This course will teach the student how to study the Bible, giving him/her the necessary tools for proper interpretation. This course will also examine the Bible's continuity, showing the student how it all "fits."

YBI 202 Christian Doctrine

This course will examine the fundamental and foundational core principles of the Christian faith, and will show the student why these principles must be upheld as true in order for the Judeo-Christian belief system to be true.

YBI 204 New Testament Survey

This course will provide the student with a brief overview of the New Testament, and the themes of each of its books. It will examine the key issue in all of the Bible, the cross, and how the crucifixion/resurrection is central to all of the New Testament.

YBI 205 Old Testament Survey

This course will give the student a brief overview of the Old Testament, and the overall themes of each book contained in it. It will also establish a Old Testament Biblical continuity which will give the student a better understanding of the importance of the Old Testament for the church.

YBI 206 Conflict Resolution

This course deals with basic causes of trouble within the church and the best methods to overcome interpersonal conflicts. Biblical references are the basis for many of the problem solving techniques.

YBI 207 Church Leadership

This course is a basic overview of the roles in the modern church in light of biblical teaching, and the distinctive challenges confronting the contemporary church. It will provide concepts of leadership with emphasis given to church staff and volunteer relationships and responsibilities, administrative structures, financial safeguards, problem solving, and moral/ethical parameters. The course will also discuss leadership potential and growth, identifying ways to improve both.

YBI 208 Eschatology

This course will survey the "end times." The student will explore the various views upon *how* the "end times" will unfold in order to become more familiar with the different arguments.

YBI 209 Church History I

This course will look into the history of the church, examining key people and events which have shaped the church today, and helped develop its beliefs and traditions.

YBI 210 Church History II

This course will look into the history of the church, examining key people and events which have shaped the church today, and helped develop its beliefs and traditions.

YBI 211 Minor Prophets

This course will briefly survey the 12 Minor prophets—Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah and Malachi—in order to understand better their message as it related to their culture and context.

YBI 212 Sermon on the Mount

This course will provide the student with an insight into the teachings of Jesus covering the Gospel of Matthew chapters 5-7.

YBI 213 Problem Passages of the Old Testament

This course will survey certain problematic passages in scripture that deal with issues of interpretation revolving around the context of culture and practices of the Ancient Near East.

YBI 214 Problem Passages of the New Testament

This course will survey certain problematic passages in scripture that deal with issues of interpretation revolving around the context of culture and practices of the New Testament era.

YBI 216 Genesis

This course will briefly survey the books of Genesis and address topics of Creation, the call of God to man, Ancient Near-East practices of polygamy and adoption. The student will be able to address the topics above, as well as others, in a more confident manner as it relates to biblical interpretation.

YBI 217 Middle East Culture and Conflict

This course is an overview of the major cultures and religions of the Middle East, and the history of conflict within these cultures. The timeline begins with Abraham and includes current events.

ADMINISTRATION & FACULTY

ADMINISTRATION

***Dr. Bruce R. Cannon, President**

B.A., Criswell College
M.Div., Mid America Baptist Theological Seminary
M.Ed., Montana State University
Ed.D., Southern Baptist Theological Seminary

***Leslie Gonzales, Provost**

B.S., Counseling/Psychology University of Great Falls
M.A., Organizational Management, University of Phoenix
Ed.D., Studies, Higher Education Leadership, Nova Southeastern University

***Roger Dayton, Dean of Students**

B.A., Yellowstone Christian College
M.Div., Portland Seminary

***John Ramos, Dean of Academics**

B.S., Lancaster Bible College
M.A.BS., New Orleans Baptist Theological Seminary

***Max Soft, Dean of Enrollment**

B.S., Indiana Wesleyan University
Th.M., Dallas Theological Seminary

* Denotes serving as faculty in addition to administrative positions.

FACULTY

Cheryl Anderson; Mathematics, Business

M.Ed., Montana State University, Billings

Dr. Karen Brannon

B.A., University of Sioux Falls
M.Ed., North American Baptist Seminary
Ed.D., University of South Dakota

Dr. Bruce R. Cannon, President; Administration, Practical Ministries

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M.Div., Mid America Baptist Theological Seminary
M.Ed., Montana State University
Ed.D., Southern Baptist Theological Seminary

Jessica Carlson, Head Librarian

B.A., Briercrest Bible College
M.L.I.S., Wayne State University

Miranda Carter, Writing

B.A., Journalism and Mass Media
M.A., Communication and Teaching Leadership (Fall 2019)

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Ed.D. Studies, Higher Education Leadership, Nova Southeastern University

Karsyn Hornby, Exercise Science, Sports Management

B.S. in Health & Human Performance, Montana State University, Billings
M.S. in Athletic Training, Montana State University, Billings

Dr. Mark Langley; Church Music, Fine Arts

B.A., Wayland Baptist University
M.RE., Southwestern Baptist Theological Seminary
M.M., Central Oklahoma State University
D.R.S., Trinity Seminary

Patang Makdoh; Theology

M.A.T.S., Princeton Theological Seminary

Lee Merck; Practical Ministry

B.A., Religion, William Carey College
M.Div., Southeastern Baptist Theological Seminary

Dr. William S. Phillips; President Emeritus; Theology, Communication

B.A., Grand Canyon University
B.D., Southwestern Baptist Theological Seminary
M.A., Texas Christian University
Ph.D., Louisiana State University

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Max Soft, Dean of Enrollment; Theology, Old and New Testament, History
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Th.M., Dallas Theological Seminary

Robert Workman, Theology, Old and New Testament
M.Div., Phoenix Seminary

SUPPORT STAFF

Harriet Snodgrass, Comptroller
B.A., Southwest Baptist College
M.M., Covington Theological Seminary

Mario Galindo, Maintenance

Lisa Dolechek, Food Service

LauraJean Phillips; Grounds, Food Service

COACHING STAFF

Open, Men's Basketball Head Coach

Brandon Rogers, Women's Basketball Head Coach